

ARGOSY UNIVERSITY/SEATTLE

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Argosy University/Seattle

Academic Catalog Addendum 2004–2005



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Accreditation and Programs

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INSTITUTIONAL ACCREDITATION

Argosy University is accredited by the Higher Learning Commission and is a member of the North Central Association (NCA) (30 North LaSalle Street, Suite 2400, Chicago, IL 60602, 1.312.263.0456, www.ncahlc.org).

STATE LICENSING

Argosy University/Seattle is authorized by the Washington Higher Education Coordinating Board and meets the requirements and minimum educational standards established for degree-granting institutions under the Degree Authorization Act. This authorization is valid until November 20, 2005 and authorized Argosy University/Seattle to offer the following degrees: Bachelor of Arts in Psychology, Bachelor of Science in Business Administration, E-Business, and Organization Management; Master of Arts in Clinical Psychology, Education (concentrations in Educational Leadership and Curriculum & Instruction), and Mental Health Counseling; Master of Business Administration, Doctor of Business Administration, Doctor of Education, and Doctor of Psychology in Clinical Psychology. Any person desiring information about the requirements of the Act or the applicability of those requirements to the institution may contact the board office at P.O. Box 43430; Olympia, WA 98504-3430.

ARGOSY UNIVERSITY/SEATTLE PROGRAMS

The College of Business and Information Technology

Bachelor of Science (B.S.)

- Business Administration (Degree Completion Program)

Master of Business Administration (M.B.A.)

- Business Administration with a concentration in Leadership

Doctor of Business Administration (D.B.A.)

- Management
- Marketing

The College of Education and Human Development

Master of Arts in Education (M.A.Ed.)

- Curriculum & Instruction

Must choose a concentration in either:
Higher Education

K–12 Education

- Educational Leadership

Doctor of Education (Ed.D.)

- Curriculum & Instruction
- Educational Leadership

The Washington School of Professional Psychology

Bachelor of Arts (B.A.)

- Psychology (Degree Completion Program)

Master of Arts (M.A.)

- Clinical Psychology
- Mental Health Counseling

Doctor of Psychology (Psy.D.)

- Clinical Psychology

The Washington School of Professional Psychology

As a school devoted to the education and training of individuals entering the human services field, the Washington School of Professional Psychology (WSPP) at Argosy University/Seattle has committed itself to fostering and cultivating the attitudes, values, knowledge, and skills that understand and respect diversity in all its forms. It is committed to alleviating human suffering and enhancing human functioning in all contexts, including individuals, families, groups, organizations, the community, and society at large. We seek to promote the highest standards of professional service, contribution to the understanding of human behavior, ethical conduct, and disciplined inquiry in an atmosphere of respect, openness, freedom, and collaboration.

Master of Arts in Clinical Psychology Program

PROGRAM OVERVIEW

The Master of Arts (M.A.) in Clinical Psychology Program has been designed to educate and train students to enter a professional career as master's-level practitioners. Argosy University/Seattle provides for its master's students an educational program with all the necessary theoretical and clinical elements that will allow them to be effective members of a mental health team. The program introduces students to basic clinical skills that integrate individual and group theoretical foundations of applied psychology into appropriate client interaction and intervention skills.

In addition, the program offers excellent preparation for those considering application to the Doctor of Psychology (Psy.D.) in Clinical Psychology Program.

Eligibility for Licensure

Graduates of the M.A. in Clinical Psychology Program may wish to pursue licensure in Washington as a Licensed Mental Health Counselor. The program curriculum includes courses in each area of study required by the state for master's-level licensure in Washington. For more information and application materials to apply for licensure in the state of Washington, see the Department of Professional Regulation website at www.doh.wa.gov/hsqa/hpqa/coun.

Master's-level licensure varies from state to state, and so students interested in pursuing licensure in states other than Washington should contact their state's department of professional regulation for information. The American Counseling Association frequently publishes information on professional issues of importance to professional counselors, including licensure, on their web page: www.counseling.org.

Evaluation

Students should be aware that their faculty, training staff, and supervisors have a professional, ethical, and potentially legal obligation to:

- Evaluate the interpersonal competence and emotional well being of student trainees who are under their supervision, and who provide services to clients and consumers.
- Ensure—insofar as possible—that the trainees who complete the program are competent to manage future relationships (e.g., client collegial, professional, public, scholarly, supervisory, teaching) in an effective and appropriate manner. Because of this commitment, professional psychology education and training programs, faculty, training staff, and supervisors strive not to “pass along” students with issues or problems (e.g., cognitive, emotional, psychological, interpersonal, technical, and ethical) that may interfere with professional competence to other programs, the profession, employers, or the public at large.

Therefore, within a developmental framework and with due regard for the inherent power difference between students and faculty, students and trainees should know that their faculty, training staff, and supervisors will evaluate their competence in areas other than coursework, seminars, scholarship, Comprehensive Examinations, or related program requirements. These evaluative areas include, but are not limited to, demonstration of sufficient:

- Interpersonal and professional competence (e.g., the ways in which students relate to clients, peers, faculty, allied professionals, the public, and individuals from diverse backgrounds or histories).
- Self-awareness, self-reflection, and self-evaluation, (e.g., knowledge of the content and potential impact of one's own beliefs and values on clients, peers, faculty, allied professionals, the public and individuals from diverse backgrounds or histories).

- Openness to processes of supervision (e.g., the ability and willingness to explore issues that either interfere with the appropriate provision of care or impede professional development or functioning).
- Resolution of problems or issues that interfere with professional development or functioning in a satisfactory manner (e.g., by responding constructively to feedback from supervisors or program faculty; by participating in personal therapy in order to resolve problems or issues).

Statement adapted from Council of Chairs of Training Councils (CCTC) December 4, 2003

Students who fail to demonstrate competence as defined in the above statement may be referred to the Student Evaluation Committee.

ADMISSIONS REQUIREMENTS

The application process for admission into the M.A. in Clinical Psychology Program requires the submission of materials that will enable the Admissions Department to verify the applicant's academic qualifications to enroll in the M.A. in Clinical Psychology Program. Because the Admissions Committee also takes into consideration the qualities essential to becoming an effective master's-level clinician, material is also required which will help to determine the individual's personal integrity, maturity, interpersonal skills, and ability to communicate effectively.

Individuals interested in applying should submit the following materials:

- Completed Application for Admission Form
- Application fee (non-refundable except in California)
- Personal statement with a self-appraisal of qualifications for the profession.
- Current résumé
- Three completed Applicant Recommendation Forms
- Official transcripts from all postsecondary schools attended.

After reviewing each applicant's qualifications, the school will notify applicants if they have been invited for a mandatory personal interview with the Admissions Committee.

The Admissions Committee will notify each applicant of the Admissions Committee's decisions. Accepted applicants are required to remit a non-refundable deposit by the date stipulated on the written notification to reserve a place in the entering class. The deposit will be applied toward the tuition of the student's first semester as a matriculated student.

Argosy University/Seattle sets the following criteria for all applicants to the master's program:

- Bachelor's degree from a regionally accredited institution or appropriately certified foreign institution.
- Undergraduate GPA of 3.0 on a scale of 4.0.
- If GPA does not meet above requirements, or transcripts are ungraded, GRE is required.

Prerequisites for Admission

Applicants should have completed the following undergraduate courses, or their equivalent: a course in abnormal psychology, a course in tests and measures and a course in statistics.

Students who have not completed these courses prior to admission must complete them no later than the end of their first semester. Argosy University offers these foundation courses online. Please note that certain first-year courses may not be taken until the required foundational courses are completed.

Application Deadlines

Applications are accepted for the Fall, Spring, and Summer Semesters. Early application is encouraged, and applications will be accepted and considered as they are received. Applications will be considered based upon the applicant's qualifications; however, admission of later applicants may be limited by space availability.

All admission materials for the Master of Arts in Clinical Psychology Program must be submitted by the following dates:

Application Deadlines for Fall Admissions

January 15 Deadline for early notification of admission

May 15 Final deadline

Application Deadline for Spring Admissions

October 15 Final deadline

Deadlines may be extended if there are continuing openings in the program.

Deferral Policy

An applicant admitted to Argosy University/Seattle, who finds that pressing and unforeseen circumstances prevent him or her from matriculating during the semester for which he or she was admitted, may apply for a deferral of admission for up to one year from the semester for which he or she was admitted. Deferrals are not automatic. A student who wishes to request a deferral should send a letter to the Admissions Department indicating his or her special circumstances, along with the required non-refundable tuition deposit, by the deadline indicated in the acceptance letter.

ENROLLMENT REQUIREMENTS

Students are encouraged to be enrolled full-time, which is defined as 9–12 credit hours per semester for Fall and Spring Semesters, and 6 credit hours for Summer Semester. Students are required to register for at least 6 credit hours per semester during Fall and Spring Semesters. The most effective way of achieving the program's objectives is to take the theoretical and practical courses over a two- or three-year period in the order recommended by the faculty.

Satisfactory Academic Progress

Students must make satisfactory progress towards a degree by maintaining a grade point average of 3.0 on a scale of 4.0. A grade of "NC" (No Credit) is considered as equivalent to a grade of "F" for purposes of academic warning, dismissal, or academic standing matters other than calculation of GPA. This applies to all courses that are graded as "Credit/No Credit" (CR/NC). All students must complete the program

within five years after entry into the program.

Students who take an approved leave of absence will have five years plus the length of time that they were on the approved leave of absence, not to exceed one year, to complete the program.

Students must take the Master's Practicum no later than the third year after entry into the program.

Students who receive a grade below "B-" in a core course must retake the course during the next academic year or sooner. Students with grades below a "B-" in doctoral core courses are not eligible for admission to the Psy.D. in Clinical Psychology Program, based upon published criteria.

Students enrolled in the master's in Clinical Psychology Program are required to complete 45 semester credit hours (39 credit hours of courses and 6 credit hours of practicum and practicum seminar).

Students are expected to demonstrate not only competence in critical thinking and mastery of the content of their courses; they must also demonstrate the interpersonal skills and competencies that are deemed appropriate for the profession into which they will enter. These emotional, behavioral, and interpersonal skills include, but are not limited to:

- The ability to receive and integrate feedback.
- The ability to maintain appropriate personal and professional boundaries.
- Openness to different perspectives.
- Ability to work collaboratively with other students/faculty, to contribute meaningfully to others' education, and to learn actively from others.
- Demonstration of collegial, respectful relationships with faculty and peers.

Failure to demonstrate competence in the above skills may be cause for referral to the Student Evaluation Committee.

GRADUATION REQUIREMENTS

To be eligible for graduation, students must meet the following requirements:

- 45 credit hours which must be successfully completed by the end of the fifth year of matriculation. The total hours must include:
 - 36 credit hours of required courses
 - Both required Professionalization Groups
 - 6 credit hours (one academic year) of practicum and practicum seminar.
 - 3 credit hours of electives
- Psychotherapy Competency Examination (which constitutes the integrating Final Project and is completed during the practicum)
- Grade point average of at least 3.0 on a scale of 4.0.
- Submission of Petition to Graduate

Petition to Graduate

Argosy University/Seattle holds a commencement ceremony annually, usually in October. All students who desire to graduate, even those who do not intend to participate in the annual commencement ceremonies, must submit the appropriate program completion petition and fees to the Student Services Department. Although commencement is held annually, students who complete program requirements at other times during the year will be recognized as graduated students and receive letters of completion, provided they submit the petition for program completion.

PROGRAM REQUIREMENTS

Argosy University/Seattle requires certain undergraduate courses of all students enrolling in a graduate program in clinical psychology. These courses serve as a foundation for courses that follow. Generally, students should have completed successfully the following courses or their equivalent, prior to admission: a course in abnormal psychology, a course in tests and measures and a course in statistics.

These courses provide a foundation for the required curriculum and offer perspectives and information that complement those of the clinical program.

Students who have not satisfactorily completed these courses prior to admission must do so no later than the end of the first semester of enrollment. Students will not be eligible to register for certain courses in their program for which one or more of the foundation courses serve as prerequisites.

Argosy University offers courses in all of the above subject areas online. Students who have completed one or more foundation courses after being admitted to the program must submit an official transcript documenting their completion to the Student Services Department.

Students who have not completed the foundation course requirements by the end of their first semester after matriculation in the program may not be allowed to register for program courses until the requirement is completed.

The following courses comprise the M.A. in Clinical Psychology Program curriculum:

Course Requirements— Students Are Required to Take the Following

PP7010	Lifespan Development (3)
PP7100	Professional Issues: Ethics, Conduct, and Law (3)
PP7200	Statistics and Research I (3)
PP7302	Psychopathology I (3)
PP7303	Psychopathology II (3)
PP7340	Issues in Assessment and Treatment of Diverse Populations (3)
PP7370	Cognitive Assessment (3)
PP7371	Objective Personality Assessment (3)
PP8010	Cognitive-Behavioral Theory and Therapy (3)
PP8038	Interventions I (3)

Students Choose One of the Following

PP8020	Person-Centered and Experiential Psychotherapy (3)
PP8030	Psychodynamic Theory and Psychotherapy (3)

Students Choose One of the Following

PP8060	Group Psychotherapy (3)
PP8050	Family and Couples Therapy (3)

Course Requirements—36 Credit Hours

**Professionalization Group Requirements—
Students Are Required to Take the Following**

PP7112 Professionalization Group I (0)

PP7113 Professionalization Group I (0)

Professionalization Group Requirements—0 Credit Hours

**Practicum and Practicum Seminar Requirements—
Students Are Required to Take the Following**

PP8201 Practicum I (3)

PP8202 Practicum II (3)

Practicum and Practicum Seminar Requirements—
6 Credit Hours

Elective Requirements

Students are required to take one 3 credit hours elective.

Writing Competency Requirements

Each student is expected to demonstrate competence in professional writing. Students are expected to be familiar with, and follow, APA Publication Style. A student who does not demonstrate such competency will be required to develop and carry out, in consultation with his/her advisor, a remediation plan for attaining professional writing competence. Students may also be required to remediate writing skills at any point during the course of their program of study, upon formal review and recommendation of the faculty.

Psychotherapy Competency Exam Requirements

The Psychotherapy Competency Exam (PCE) is the integrating final project for the M.A. in Clinical Psychology Program and is generally completed near the end of practicum. The exam involves an evaluation of the student's competency in the areas of psychological case formulation, clinical reasoning, and psychotherapy skills. Information regarding the PCE is distributed to students during practicum seminar, is available in the commons, or may be requested from the director of Practicum and Internship Training.

Practicum and Practicum Seminars

The goal of the practicum at the master's level is to train students in the application of the knowledge, skills, and attitudes developed by their academic experience. This experience includes the direct observation, interviewing, and treatment of clients. Certain sites also afford some students with the opportunity of limited exposure to psychological testing procedures.

The M.A. in Clinical Psychology Program practicum stresses therapeutic intervention. Because there is such a wide range of therapy experience available, students should not expect to experience the total spectrum of therapies during the practicum.

The practicum is the first opportunity provided to students for clinical field training. Practicum provide students with opportunities to work under supervision with a clinical population within a mental health delivery system and is a non-paid position. The practicum provides an essential part of clinical training and all students are required to participate in the practicum experience. Liability insurance is included in the cost of the practicum.

One year of practicum experience is required for the master's program. The practicum requires 600 hours of supervised training experience, including 200 hours of face-to-face client contact, which takes place during an academic year, beginning in the Fall and concluding at the end of the Spring Semester. The practicum is treated as a course and carries 3 credit hours per semester or 6 credit hours for the academic year.

A practicum may not be done in a student's place of employment, nor can practicum credit hours be waived or transferred.

Students who come to Argosy University/Seattle with extensive clinical backgrounds are encouraged to pursue placement in practicum sites in areas where they have an interest and do not have previous experience.

The M.A. in Clinical Psychology Program practicum is not intended to substitute for Doctor of Psychology (Psy.D.) in Clinical Psychology Program practicum. Students who intend to apply to enroll in the Doctoral program after completing the M.A. in Clinical

Psychology Program may not transfer master's-level practicum experience. Once accepted to the Psy.D. in Clinical Psychology Program the student must complete four semesters of doctoral-level practicum.

Additional information about practicum may be found in the *Practicum Guidelines* handout, available in the commons or from the director of Practicum and Internship Training.

Practicum Supervision

Students are required to have a minimum of two hours of supervision per week. Master's students need one of those hours to be individual supervision by a mental health professional who has at least a master's-level license. The second hour of weekly supervision may be satisfied through a group supervision format, though students are strongly encouraged to seek two hours of individual supervision when possible.

Practicum Requirements

All students who enter the practicum application process must be in good academic standing, which means that they must have a minimum grade point average of 3.0 on a scale of 4.0, no "Incompletes," and no grades below a "B-." Additionally, students must not be under investigation by any Academic Affairs, Student Conduct, or Training Department Committees. Students must have completed all the following prerequisite courses prior to the beginning of the practicum:

Practicum Prerequisites— Students Must Have Completed the Following Prior to the Beginning of the Practicum

PP7712	Professionalization Group I (0)
PP7713	Professionalization Group II (0)
PP8038	Interventions I (3)
PP7302	Psychopathology I (3)
PP7303	Psychopathology II (3)
PP8010	Cognitive Behavioral Therapy (3)
PP7010	Lifespan Development (3)
PP7100	Professional Issues: Ethics, Conduct and Law (3)
PP7340	Assessment and Treatment of Diverse Populations (3)

Practicum Prerequisites—18 Credit Hours

Students must have completed a minimum of two semesters in-residence at Argosy University/Seattle before they are eligible to begin a practicum. All students enrolled in a practicum must also concurrently enroll in a practicum seminar. The seminar meets weekly throughout the academic year and allows the student to reflect on various practicum experiences and to acquire additional skills and attitudes useful in field training. The specific content and emphasis of the seminar varies according to the practicum setting and focus of the enrolled students and the professional expertise of the faculty member.

Practicum Evaluation

Evaluation of student progress in clinical field training focuses on three areas: theoretical knowledge base, clinical skills and professional attitudes. A thorough review of site and seminar evaluations is conducted by the Training Department, and an overall grade of "Credit" or "No Credit" is included in the student's academic record.

Practicum Information

It should be noted that any or all educational information in the custody of Argosy University/Seattle, its faculty or staff, which is relevant to a student's performance or enrollment status at Argosy University/Seattle, may be shared by the director of Practicum and Internship Training, practicum instructors; head, the Washington School of Professional Psychology; or campus president, Argosy University/Seattle with a practicum site supervisor prior to, during, or after the completion of a practicum.

RECOMMENDED COURSE SEQUENCE FOR THE MASTER OF ARTS IN CLINICAL PSYCHOLOGY PROGRAM

Student progress through the program is intended to be sequential. Certain courses are offered to first-year students that provide a theoretical and practical foundation for courses that will follow. In addition, certain advanced courses require the student to have the background of more basic courses or practicum experience in order to benefit fully from the course experience. Students must satisfy all stated prerequisites for a course before a registration for that course can be considered official.

Year One

Fall Semester	Spring Semester	Summer Semester
PP7010 Lifespan Development (3)	PP7113 Professionalization Group II (0)	PP7340 Assessment and Treatment of Diverse Populations (3)
PP7112 Professionalization Group I (0)	PP7303 Psychopathology II (3)	
PP7302 Psychopathology I (3)	PP7100 Professional Issues: Ethics, Conduct, and Law (3)	
PP8038 Interventions I (3)	PP8010 Cognitive Behavioral Theory and Therapy ¹ (3)	

Year Two

Fall Semester	Spring Semester	Summer Semester
PP8201 Practicum I (3)	PP8202 Practicum II (3)	PP8050 Family and Couples Therapy –or– PP8060 Group Psychotherapy ² (3)
PP7370 Cognitive Assessment (3)	PP7371 Objective Personality Assessment (3)	
PP7200 Statistics and Research I (3)	PP8030 Psychodynamic Theory and Therapy ¹ –or– Elective (3)	
PP8020 Person-Centered and Experiential Theory and Therapy ¹ (3) –or– Elective (3)		
Sit for Psychotherapy Competency Examination		

¹ Required to take CBT and one of the following two: PP8020, PP8030. If all three therapy courses are taken, one of the three substitutes as the elective.

² Required to take either PP8050 or PP8060.

MASTER OF ARTS IN CLINICAL PSYCHOLOGY PROGRAM COURSE PREREQUISITES

Students must satisfy all stated prerequisites for a course before a registration for that course can be considered official. A listing of the prerequisites for courses in the M.A. in Clinical Psychology Program follows.

Course Number and Title	Prerequisite
PP7010 Lifespan Development (3)	None
PP7100 Professional Ethics and Conduct (3)	None
PP7200 Statistics and Research Methods I (3)	Undergraduate Statistics (3)
PP7302 Psychopathology I (3)	Undergraduate—Abnormal Psychology (3)
PP7303 Psychopathology II (3)	Undergraduate—Abnormal Psychology (3)
PP7340 Assessment and Treatment of Diverse Populations (3)	None
PP7370 Cognitive Assessment (3)	Undergraduate Statistics and Tests and Measures (3)
PP7371 Objective Personality Assessment (3)	PP7302 Psychopathology I (3) PP7340 Cognitive Assessment (3)
PP8010 Cognitive Behavioral Theory and Therapy (3)	PP8038 Interventions I (3)
PP8020 Person-Centered and Experiential (3)	PP8038 Interventions I (3)
PP8030 Psychodynamic Theory and Psychotherapy (3)	PP8038 Interventions I (3)
PP8050 Family and Couple Therapy (3)	PP7010 Lifespan Development or permission (3)
PP8060 Group Psychotherapy (3)	PP7302 Psychopathology I (3) PP7303 Psychopathology II (3) or permission

APPLICATION TO THE DOCTOR OF PSYCHOLOGY IN CLINICAL PSYCHOLOGY PROGRAM FROM THE MASTER OF ARTS PROGRAMS

A student enrolled in an Argosy University/Seattle M.A. Program is eligible to apply for admission to the Psy.D. Clinical program if he/she has fulfilled the following requirements:

- The student must be in good standing in the masters program in which she/he is enrolled.
- The student must have completed a minimum of one full-time semester (minimum of 9 credit hours) of master's coursework.
- For a student who has completed 9–12 semester credits (i.e., the equivalent of one semester of full-time study), the student must have grades of “B+” or better in all courses attempted. For a student who has completed more than 12 credit hours (the equivalent of two or more semesters of full-time study), the student must have a GPA of 3.25 or better. If the student has received any grade lower than a “B,” additional documentation may be required for the student's application to be considered.

Application Procedures

The following application materials are required:

- Application Form for the Psy.D. in Clinical Psychology Program (fee waived for current Argosy University/Seattle students).
- Recommendation of student's academic advisor.
- Current Argosy/Seattle transcript.

After all materials have been submitted, the student's application will be reviewed by the clinical faculty. If admitted, the student will matriculate into the Psy.D. in Clinical Psychology Program at the beginning of the following semester.

APPLICATION TO MASTER OF ARTS IN CLINICAL PSYCHOLOGY PROGRAM FROM THE MASTER OF ARTS IN MENTAL HEALTH COUNSELING PROGRAM

Students enrolled in Argosy University/Seattle's M.A. in Mental Health Counseling Program may apply for admission to the M.A. in Clinical Psychology Program according to general admissions procedures. If accepted into the clinical M.A. in Clinical Psychology Program, successful completion of the following counseling courses may be applied for credit in place of the listed course in the M.A. in Clinical Psychology Program:

M.A. in Mental Health Counseling Program	M.A. in Clinical Psychology Program
PC6105 Counseling Skills II	PP8038 Interventions I
PC6020 Marriage and Family Counseling	PP8050 Family and Couples Therapy

COURSE/CREDIT TRANSFER POLICIES

Transfer of Credits to the Psy.D. in Clinical Psychology Program from An Institution Other Than Argosy University

Similar to other institutions offering graduate degrees, Argosy University/Seattle does not automatically transfer credit from graduate courses taken at other institutions. Students seeking transfer credits or waiver of graduate courses taken elsewhere may petition to have these courses apply toward the master's degree.

For a course to be considered eligible for a transfer, the following conditions must be met:

- The course must have been taken no more than five years before the student's entry into Argosy University/Seattle.
- The course must have been a graduate-level course, taken for graduate-level credit at a regionally accredited college or university. In the case of institutions outside the United States, the appropriate state or national accreditation is required.
- Any course submitted towards a transfer of a 3 semester credit hour course must have itself carried 3 or more graduate semester credit hours.
- A student must have earned a grade of "B" or better on any course submitted for a transfer.
- A maximum of five courses (15 credit hours) may be transferred towards the master's in Clinical Psychology Program.
- The school does not accept any credit earned as military credit, credit by examination, credit by correspondence, credit for life experience, or graduate credit from non-accredited schools.

Any student who desires to submit a course for transfer review should notify the Student Services Department and obtain the appropriate transfer request form. This form should be completed and returned to the Student Services Department. Requests must be made in writing. Transfer requests may be submitted any time during the admissions process until the end of the first year of matriculation. Transfers are not officially granted until a student is officially accepted.

Students petitioning for transfer are requested to provide course descriptions, syllabi, exams, diagnostic test protocols and write-ups. Transfers are granted by the faculty if there is substantive evidence of equivalence between the course submitted for transfer and the course as it is offered at Argosy University/Seattle.

Master of Arts in Mental Health Counseling Program

PROGRAM OVERVIEW

The Master of Arts (M.A.) in Mental Health Counseling Program is designed to provide students with a sound foundation for the eventual practice of professional mental health counseling. The program introduces students to basic counseling skills that integrate individual, family and group theoretical foundations of professional counseling into appropriate client interaction and intervention skills. The program emphasizes the development of attitudes, knowledge, and skills essential in the formation of professional counselors who are committed to the ethical provision of quality services.

The Master of Arts in Mental Health Counseling Program is committed to educating and training students to enter a professional career as master's-level counseling practitioners who can function ethically and effectively as skilled professionals with demonstrated knowledge of social and cultural diversity. This goal is achieved through a curriculum designed to integrate basic counseling skills, theoretical foundations of professional counseling, and practicum field experience into appropriate client interaction and intervention skills for utilization in a wide variety of settings with diverse client populations.

Program Formats

Distance Learning

In order to offer a more flexible learning experience for our students with multiple life responsibilities, selected courses are offered in an on-line format. This format may also be ideal for students who live at a distance from our campus. Students work closely with their faculty advisor to develop the learning pace best suited to their needs. For general information, view the Argosy University website: <http://online.argosyu.edu>.

Online Courses (OL)

These courses are completed entirely online and are Internet based. The “classroom” is accessed with a password and log-in. Inside the online classroom you'll have access to your course syllabus, required books, assignments, lectures, and discussion threads. Depending on the course and the instructor, you may have the opportunity to participate in group work, real-time discussions, and online quizzes. Each online course has a start and end date. Online courses also have textbooks that can be ordered online—you'll receive instructions for ordering materials upon registering for a course.

The courses are not self-paced; you will have weekly assignments and expectations. However, the courses are very convenient in that you do not have to be sitting behind your computer at any given time. To participate, you can log-in at any time of the day. In general, good participation is considered logging in at least three times a week. Before you start your first online course, you'll be required to participate in an online orientation course that will allow you to get used to the Argosy University online classroom environment and help you determine if online learning is suitable for you. To get a better understanding of what an online course is right now, visit our website and take the demo course available at <http://online.argosyu.edu>.

Face-to-Face Courses (FTF)

These courses take place in the traditional academic setting of an on-campus classroom, with students and professor interacting face-to-face. Within this format, students take classes in several condensed weekends or in a weekly or bi-weekly format, depending upon the type of course.

Eligibility for Licensure

Graduates of the master's in Mental Health Counseling Program may wish to pursue licensure in Washington as a licensed mental health counselor. The program curriculum includes courses in each area of study required by the state for master's-level licensure in Washington. Additional, post-master's requirements are required previous for licensure. For more information and application materials to apply for licensure in the state of Washington, see the Department of Professional Regulation website at www.doh.wa.gov/hsqa/hpqa/coun.

Master's-level certification or licensure varies from state to state; students interested in pursuing licensure in states other than Washington should contact their state's department of professional regulation for information. The American Counseling Association (ACA) and the National Board for Certified Counselors (NBCC) frequently publish information on professional issues of importance to professional counselors, including licensure, on their web pages: www.counseling.org and www.nbcc.org.

ADMISSIONS REQUIREMENTS

Individuals interested in applying should submit the following materials:

- Completed Application for Admission Form
- Application fee (non-refundable except in California)
- Personal statement explaining your career journey and including a self-appraisal of qualifications for the profession
- Current résumé
- Three Applicant Recommendation Forms completed by individuals familiar with the applicant's work and potential as a mental health counselor. Preferably one form must be completed by a graduate level specialist and one form must be completed by a current or former supervisor of the applicant
- Official transcripts from all postsecondary schools attended.
- Students may be asked to complete a writing assessment.

Once Argosy University/Seattle receives your completed application, it will be submitted to the Admissions Committee, who will notify you within a week as to the Admissions Committee's decision. In cases where the Admissions Committee requires more information before a decision can be made, qualified applicants will be invited for an interview. Upon completion of your interview, you will be informed within a week of the Admission Committee's decision.

Admissions Committee Decisions

The Admissions Committee will notify each applicant of the Admissions Committee's decisions. Accepted applicants are required to remit a non-refundable \$250 deposit by the date stipulated on the written notification to reserve a place in the entering class. The deposit will be applied toward the tuition of the student's first semester as a matriculated student.

Applicants must have the following:

- Bachelor's degree from a regionally accredited institution or appropriately certified foreign institution.
- Academic aptitude to complete the graduate program.
- Strong interpersonal skills and openness to feedback.
- Sincere interest and drive to excel in the field of mental health counseling.
- Be committed to graduate-level study
- Show strong personal and inter-personal character.

Deadlines

Applications are accepted for the Fall, Spring and Summer Semesters. Early application is encouraged. Applications will be accepted and considered as they are received. Earlier applications will be considered based upon the applicant's qualifications. While later applications will similarly be considered based upon depending upon the applicant's qualifications, admission of later applicants may be limited by space availability.

Deferral Policy

An applicant admitted to Argosy University/Seattle who finds that pressing and unforeseen circumstances prevent him or her from matriculating during the semester for which he or she was admitted, may apply for a deferral of admission for up to one year from the semester for which he or she was admitted. Deferrals are not automatic. A student who wishes to request a deferral should send a letter to the Admissions Department indicating his or her special circumstances, along with the required non-refundable tuition deposit, by the deadline indicated in the acceptance letter.

ENROLLMENT REQUIREMENTS

Students in the Mental Health Counseling Program enroll in a minimum of two 3-credit hour classes per semester, which are offered in sequence. Students complete one course at a time. Students may take courses online (if available) preferably after completion of the first four courses on campus. Students can only take courses online within the first four courses with the approval of the program chair.

While on practicum, students may enroll in two classes and the practicum and practicum seminar (9 credit hours) each semester, or they may enroll in the practicum and practicum seminar only (3 credit hours per semester) if they have already completed all other coursework. Each in-residence course meets one weekend per month for two months. However, the actual official starting date of each first session in-residence course corresponds to the date of the start of the semester. Pre-assignments will be made available prior to each course, and contacts by instructors will occur weekly throughout the semester.

Continuous enrollment is a program requirement. Students are required to register for at least part of each semester in order to remain in good standing. Students must request a leave of absence if their personal circumstances prevent them from registering for any given semester. Information is available from the Student Services Department. It should be noted that Leaves are not automatically granted and need to be requested and approved by the program chair.

Satisfactory Academic Progress

Students must make satisfactory progress towards a degree by maintaining a grade point average of 3.0 on a scale of 4.0. All students must complete the program within four years after matriculation. Students who take an approved leave of absence will have four years plus the length of time that they were on the approved leave of absence, not to exceed one year, to complete the program.

The minimum accumulation of credit hours required for satisfactory progress are as follows:

Credit Hour Requirements for Satisfactory Academic Progress

End of Year One	18 credit hours
End of Year Two	36 credit hours
End of Year Three or Four	48 credit hours

Students are expected to demonstrate not only competence in critical thinking and mastery of the content of their courses; they must also demonstrate the interpersonal skills and competencies that are deemed appropriate for the profession into which they will enter. These emotional, behavioral, and interpersonal skills include, but are not limited to:

- Ability to receive and integrate feedback
- Ability to maintain appropriate personal and professional boundaries.
- Openness to different perspectives.
- Ability to work collaboratively with other students/faculty, to contribute meaningfully to others' education, and to learn actively from others.
- Demonstration of collegial and respectful relationships with faculty and peers.

Failure to demonstrate competence in the above skills may be cause for referral to the Student Conduct and/or Academic Affairs Committee.

Transcripts reflect all grades below "B-" earned by students, even after a course is retaken. All grades below "B-" appearing on transcripts will be counted in assessing the academic performance of students. When a student retakes a course, the grade earned for the course when it is retaken is used to calculate the student's GPA.

After students have successfully completed four courses (12 credit hours) they are assessed by the faculty, from a variety of perspectives, to determine the student's potential for completing the program. In this evaluation process, the student's academic performance and professional conduct are reviewed. Students who earn a GPA of 3.0 or above on a scale of 4.0 and who also receive satisfactory faculty evaluations will be considered for continuation in the program.

See the *Argosy University Academic Catalog* for further requirements concerning satisfactory academic progress, probation, dismissal and appeals.

GRADUATION REQUIREMENTS

To be eligible for graduation, students must meet the following requirements:

- The Mental Health Counseling program requires the student to complete 48 semester credit hours as follows:
 - 39 credit hours of required courses
 - 9 credit hours (600 hours on site) of required practicum and practicum seminar groups
- Successful completion of both the written and oral sections of the Psychotherapy Competency Examination (PCE)
- Grade Point Average (GPA) of at least 3.0 on a 4.0 scale
- Completion of all requirements within four years of matriculation into the program.
- Submission of Petition to Graduate and graduation fee

Argosy University/Seattle holds a commencement ceremony annually, usually in October. All students who desire to graduate, even those who do not intend to participate in the annual commencement ceremonies, must submit the appropriate program completion petition and fees to the Student Services Department.

Although commencement is held annually, students who complete program requirements at other times during the year will be recognized as graduated students and receive letters of completion.

PROGRAM REQUIREMENTS

The M.A. in Mental Health Counseling Program consists of 48 semester credit hours. Following is a list of required courses:

Course Requirements— Students Are Required to Take the Following

PC6000	Counseling Theory (3)
PC6003	Abnormal Psychology (3)
PC6021	Schools of Family Therapy (3)
PC6025	Human Development and Learning (3)
PC6104	Counseling Skills I (3)
PC6105	Counseling Skills II (3)
PC6220	Personality Theories and Individual Counseling (3)
PC6300	Professional and Ethical Issues (3)
PC6505	Group Counseling (3)
PC6511	Social and Cultural Foundations of Counseling (3)
PC6521	Research and Evaluation (3)
PC6525	Individual Assessment (3)
PC6600	Career Counseling and Lifestyle Development (3)

Course Requirements—39 Credit Hours

Practicum and Practicum Seminar Requirements— Students Are Required to Take the Following

PC6400	Practicum I (3)
PC6401	Practicum II (3)
PC6402	Practicum III (3)

Practicum and Practicum Seminar Requirements— 9 Credit Hours

Core Courses

Four courses of the program must be satisfactorily completed, and the student must be reviewed for a satisfaction progress, before a student is allowed to take additional courses in the program. Any of these four courses in which a grade below “B-” is received must be repeated.

Writing Competency Requirements

Each student is expected to demonstrate competence in professional writing. Students are expected to be familiar with and follow APA style. All new students may be required to complete a writing assessment at the time of orientation in order to evaluate their writing skills and needs in such areas as organization, clarity, and professional writing style.

Based on the results of the writing assessment, students may be required to complete a writing course. In addition, individual faculty may require students to enroll in a writing tutorial or writing class based on course performance at any point during their program.

Practicum and Practicum Seminar Requirements

The practicum is an opportunity provided to students for field training in counseling. During the practicum, students work under supervision with a client population within a mental health delivery system. The practicum is an essential part of training in counseling and all students are required to participate in the practicum experience. Liability insurance is included in the cost of the practicum tuition.

Students may be placed in a practicum and practicum seminar during their second year of study. A student may also have the option of waiting until all coursework is completed before beginning the practicum experience. For registration purposes, the practicum and seminar are treated like a single course. The practicum carries 3 credit hours per semester and 9 credit hours per academic year. A practicum must be a minimum of nine months and can typically last for 12 months. Throughout the year, the student will be required to spend a minimum of 600 hours in the practicum training experience. A practicum may not be done in a student's place of direct employment, nor may students waive the practicum requirements.

Practicum Eligibility Requirements

All students who enter the practicum application process must be in good academic standing, have a minimum grade point average of 3.0 on the 4.0 scale and have completed the academic planning which will allow for all the practicum prerequisite courses to be completed prior to the beginning of the practicum. No student may begin a practicum without being in the Mental Health Counseling Program for a minimum of three semesters.

To be eligible for a practicum, a student must have successfully completed the following courses:

Practicum Requirements— Students Must Have Successfully Completed the Following Prior to the First Year of Practicum

PC6000	Counseling Theory (3)
PC6003	Abnormal Psychology (3)
PC6025	Human Development and Learning (3)
PC6104	Counseling Skills I (3)
PC6105	Counseling Skills II (3)
PC6220	Personality Theories and Individual Counseling (3)

Practicum Requirements—18 Credit Hours

Practicum Seminar Requirements

All students enrolled in a practicum must also concurrently attend a practicum seminar. The seminar meets biweekly throughout the practicum year and allows the student to reflect on various practicum experiences and to acquire additional skills and attitudes useful in field training. The specific content and emphasis of the seminar varies according to the practicum setting and focus of the enrolled students and the professional expertise of the faculty member.

Practicum Evaluation

The goal of the practicum is to focus the training of competent counselors capable of providing basic and effective counseling and therapeutic intervention. Evaluation of student progress in clinical field training focuses on three areas: theoretical knowledge base, counseling skills, and professional attitudes. A thorough review of site and seminar evaluations is conducted by the Training Department, and an overall grade of "Credit" or "No Credit" is included in the student's academic record.

Training Manual

Please see the *Mental Health Counseling Program Training Manual* for your academic year for specific details of practicum requirements and the practicum application process.

Capstone Examinations

Psychotherapy Competency Examination (PCE)

The Psychotherapy Competency Examination (PCE) normally takes place during the third or final practicum seminar. The PCE evaluates the growth and development of clinical competency, in accordance with the standards of Argosy University/Seattle, and insures acquisition of the appropriate skill levels for subsequent supervised clinical practice.

The PCE assesses competency in assessment, case formulation, and treatment planning and implementation. This requirement is accomplished through a presentation of a treatment session and an accompanying presentation of the assessment, case formula-

tion, course of treatment, and a critique of the treatment session chosen for the PCE. Students must choose a session that has not been supervised and not been previously presented in the practicum seminar.

During the PCE the student's competency and development of clinical skills are evaluated in accordance with Argosy University/Seattle's standards. Successful completion of the PCE assures that the student has attained the appropriate skill level to begin subsequent supervised clinical practice.

Please see the *Psychotherapy Competency Examination Handbook* for your academic year for additional information.

RECOMMENDED COURSE SEQUENCE FOR THE MASTER OF ARTS IN MENTAL HEALTH COUNSELING PROGRAM

Student progress through the program is intended to be sequential. Certain courses are offered to first-year students that provide a theoretical and practical foundation for courses that will follow. In addition, certain advanced courses require the student to have the background of more basic courses or practicum experience in order to benefit fully from the course experience. Students must satisfy all stated prerequisites for a course before a registration for that course can be considered official.

Students are generally not allowed to take more than one course at a time. Students wishing to take more than one course at a time, or who wish to take a course out of sequence, must petition the Program director in writing for special permission.

Year One courses should be taken previous to Year Two courses. Should the student chose a three- or four-year program of study, all academic courses must be taken previous to beginning the practicum sequence. In general, the courses are taken in the year indicated below. The courses involved for the 48 required semester credits are as follows:

Year One

Fall Semester	Spring Semester	Summer Semester
PC6000 Counseling Theory (3)	PC6025 Human Development and Learning (3)	PC6104 Counseling Skills I (3)
PC6003 Abnormal Psychology (3)	PC6220 Personality Theories and Individual Counseling (3)	PC6105 Counseling Skills II (3)

Year Two

Fall Semester	Spring Semester	Summer Semester
PC6505 Group Counseling (3)	PC6521 Research and Evaluation (3)	PC6525 Individual Assessment (3)
PC6300 Professional and Ethical Issues (3)	PC6511 Social and Cultural Foundations (X)	PC6600 Career Counseling and Lifestyle Development (3)
		PC6021 Schools of Family Therapy (3)
PC6400 Practicum I (3)	PC6401 Practicum II (3)	PC6402 Practicum III (3)

COURSE/CREDIT TRANSFER POLICIES

For a course to be considered eligible for transfer, the following conditions must be met:

- The course must have been taken no more than five years before the student's entry into Argosy University/Seattle.
- The course must have been a graduate-level course, taken for graduate-level credit at a regionally accredited college, university, or professional school. In the case of institutions outside the United States, the appropriate state or national accreditation is required.
- Any course submitted towards a transfer of a 3-credit hour course must have itself carried 3 or more graduate credit hours.
- Students must have earned a grade of "B" or better on any course submitted.
- The maximum number of credit hours or courses eligible for transfer in the Master of Arts in Mental Health Counseling program is 6 credit hours, i.e., two courses.

The following is a list of courses that may not be transferred at Argosy University/Seattle:

Non-transferable Courses

PC6000	Counseling Theory (3)
PC6003	Abnormal Psychology (3)
PC6104	Counseling Skills I (3)
PC6105	Counseling Skills II (3)
PC6300	Professional and Ethical Issues (3)
PC6400	Practicum I and Practicum Seminar (3)
PC6401	Practicum II and Practicum Seminar (3)
PC6402	Practicum III and Practicum Seminar (3)

The M.A. in Mental Health Counseling Program does not accept any credit earned as military credit, credit by examination, credit by correspondence, credit for life experience, or credit from non-accredited schools.

Students who wish to petition for a course transfer should refer to the *Argosy University Academic Catalog* for more information.

Doctor of Psychology in Clinical Psychology Program

PROGRAM OVERVIEW

The Doctoral of Psychology (Psy.D.) in Clinical Psychology Program, utilizing a practitioner-scholar model of professional training, has been designed to educate and train students to function effectively as clinical psychologists. To ensure that students are adequately prepared, the curriculum provides for the meaningful integration of theory, training, and practice. The clinical psychology program at Argosy University/Seattle is competency-based and emphasizes the development of attitudes, knowledge, and skills essential to the training of clinical psychologists who are committed to the ethical provision of quality services to diverse populations. Students are prepared to become clinical psychologists through the formal curriculum, which exposes them to the practice of professional psychology in both its breadth and depth. Concomitant professional development is supported through mentoring relationships with practitioner-scholar faculty who embody the integration of knowledge and skills with the ethical and professional attitudes required of clinical psychologists. Specific goals and objectives of the program include the following:

- To prepare professional psychology practitioners capable of the ethical delivery of effective diagnostic and therapeutic services to diverse populations.

Students will understand and articulate the existing and evolving body of knowledge in professional psychology that serves as the foundation of practice.

Students will demonstrate an understanding of and competence in assessment of diverse populations.

Students will demonstrate an understanding of and competence in a variety of theoretical orientations and their application in therapeutic intervention with diverse populations.

Graduates will demonstrate an applied understanding of professional, ethical, and legal standards in clinical practice with diverse populations, and will have a professional identity as ethical clinical psychologists.

Students will integrate theory and methods of assessment and practice to inform sound applied clinical practice.

- The preparation of practitioners of professional psychology who demonstrate understanding of the foundational underpinnings of professional psychology: history of psychology as a discipline and practice; the scientific bases of psychology; and their integration into the practice of professional psychology.

Students will demonstrate understanding of, and competence in, integrating into practice the current body of knowledge in the history of psychology as a discipline and practice.

Students will demonstrate understanding of, and competence in, integrating into practice the current body of knowledge in the biological bases of behavior.

Students will demonstrate understanding of, and competence in, integrating into practice the current body of knowledge in cognitive and affective bases of human behavior.

Students will demonstrate understanding of, and competence in, integrating into practice the current body of knowledge in social bases of human behavior.

- The preparation of practitioners of professional psychology able to evaluate, use, and contribute to the existing and evolving body of knowledge and methods in practice and the science of psychology to inform and support the applications of psychology in practice.

Students will demonstrate an understanding of, and competence in, the foundations of statistics and scientific methods.

Students will demonstrate the ability to critically evaluate the scientific psychological literature with regard to clinical practice; determine/evaluate the degree of empirical support for given assessment and intervention techniques; and integrate empirically supported assessment and intervention techniques into their clinical practices.

Students will demonstrate attitudes essential for continued learning, scholarly inquiry, and integration into clinical practice of current and emerging knowledge within the field of psychology.

Students will demonstrate the ability to communicate effectively in scholarly writing and professional reports.

- The preparation of practitioners of professional psychology able to assume leadership positions, to work with other disciplines, and to provide training, supervision, and consultation to a variety of professionals and organizations across diverse populations and settings.

Students will be exposed to, participate in, and contribute to a variety of professional organizations and activities.

Students will demonstrate understanding and competence in consultation to a variety of professionals and organizations across diverse populations and settings.

Students will demonstrate understanding of and competence in supervision of professionals and/or professional in training.

- To promote respect for, and understanding and tolerance of, individual and cultural diversity in all its form; and to assist students in acquiring the knowledge, skills, and attitudes necessary for the competent and ethical provision of professional psychological services to diverse populations.

Students will demonstrate an understanding of how diversity, including but not limited to issues related to gender, age, sexual orientation, race/ethnicity, national origin, religion, physical ability, and socioeconomic status, affects clinical practice; and will be able to integrate that understanding into psychological assessment and intervention.

Students will acquire an understanding of and demonstrate a capacity to create and maintain relationships with a diverse group of clients.

POSTDOCTORAL CLINICAL RESPECIALIZATION CERTIFICATE PROGRAM OVERVIEW

The Postdoctoral Clinical Respecialization certificate program is offered to qualified individuals with a doctoral degree in psychology in an area other than clinical psychology. The program is individualized to each student's needs and interests, based on his or her academic background and prior training.

Students in the Postdoctoral Clinical Respecialization Program must fulfill all the requirements of the Psy.D. in Clinical Psychology Program. Academic credit will be given for all equivalent prior coursework. The dissertation is not required; the student's dissertation will be accepted as its equivalent. The program involves a minimum of three years of study, including two years of practicum training and coursework, and a year of internship.

CLINICAL TRAINING OVERVIEW

Clinical training involves the supervised out-of-class contact of students with a clinical population. Through this contact, students apply their theoretical knowledge, implement clinical techniques based on this knowledge, and develop the professional and personal attitudes important to the identity of a professional psychologist. By the end of clinical training, Argosy University/Seattle students possess effective assessment and intervention skills, and practice in a highly ethical manner.

During their clinical training, students advance through progressively challenging levels of training. At each level, a student's progress is assessed in multiple ways by multiple faculty members and field supervisors.

Psy.D. in Clinical Psychology Program students generally complete their practicum in the third and fourth years of the program and internship in the fifth year.

Evaluation

Students should be aware that their faculty, training staff, and supervisors have a professional, ethical, and potentially legal obligation to:

- Evaluate the interpersonal competence and emotional well being of student trainees who are under their supervision, and who provide services to clients and consumers.
- Ensure—insofar as possible—that the trainees who complete the program are competent to manage future relationships (e.g., client collegial, professional, public, scholarly, supervisory, teaching) in an effective and appropriate manner. Because of this commitment, professional psychology education and training programs, faculty, training staff, and supervisors strive not to “pass along” students with issues or problems (e.g., cognitive, emotional, psychological, interpersonal, technical, and ethical) that may interfere with professional competence to other programs, the profession, employers, or the public at large.

Therefore, within a developmental framework and with due regard for the inherent power difference between students and faculty, students and trainees should know that their faculty, training staff, and supervisors will evaluate their competence in areas other than coursework, seminars, scholarship, comprehensive examinations, or related program requirements. These evaluative areas include, but are not limited to, demonstration of sufficient:

- Interpersonal and professional competence (e.g., the ways in which students relate to clients, peers, faculty, allied professionals, the public, and individuals from diverse backgrounds or histories)

- Self-awareness, self-reflection, and self-evaluation, (e.g., knowledge of the content and potential impact of one's own beliefs and values on clients, peers, faculty, allied professionals, the public and individuals from diverse backgrounds or histories).
- Openness to processes of supervision (e.g., the ability and willingness to explore issues that either interfere with the appropriate provision of care or impede professional development or functioning).
- Resolution of problems or issues that interfere with professional development or functioning in a satisfactory manner (e.g., by responding constructively to feedback from supervisors or program faculty; by participating in personal therapy in order to resolve problems or issues).

Statement adapted from Council of Chairs of Training Councils (CCTC) December 4, 2003.

Students who fail to demonstrate competence as defined in the above statement may be referred to the Student Evaluation Committee.

ADMISSIONS REQUIREMENTS

The application process for admission into the Doctor of Psychology in Clinical Psychology Program requires the submission of all materials that will enable the Admissions Committee to verify the applicant's academic qualifications to enroll at a graduate professional school. Because the Admissions Committee also takes into consideration the qualities essential to becoming an effective mental health professional, material is also required which will help to determine the individual's personal integrity, maturity, interpersonal skills, and ability to communicate.

Individuals applying for admission to the Psy.D. in Clinical Psychology Program must submit the following materials:

- Completed Application for Admission Form
- Application fee (non-refundable except in California)
- Personal statement with self-appraisal of qualifications for the profession
- Current résumé or curriculum vitae

- Three completed Applicant Recommendation Forms
- Official transcripts from all postsecondary schools attended
- GRE scores (recommended, but not required except as noted below under Admissions Requirements).

After reviewing each applicant's qualifications, the school will notify applicants if they have been invited for a personal interview with faculty members. Subsequent to the interview, the Admissions Committee will make a determination regarding admission to the program. The director of Admissions will notify all applicants of the Admissions Committee's decisions. Accepted applicants are required to remit a non-refundable \$250 deposit by the date stipulated on the written notification to reserve a place in the entering class. The deposit will be applied toward the tuition of the student's first semester as a matriculated student.

Applicants must have graduated with a baccalaureate or advanced degree from a regionally accredited institution of higher education or an appropriately certified foreign institution.

Applicants are expected to have a minimum GPA of 3.25 on a scale of 4.0, or the equivalent, calculated from:

- Undergraduate degree granted
- Graduate degree granted
- Last 30 semester credit hours or equivalent
- Psychology major GPA

If GPA does not meet the above requirements, or if the transcript is ungraded, GRE scores are required

Prerequisites for Admission

Applicants should have completed the following three foundation courses, or their equivalent: a course in abnormal psychology, a course in tests and measures, and a course in statistics.

These courses provide a foundation for the required curriculum and offer perspectives and information that complement those of the clinical psychology program.

Students who have not satisfactorily completed these courses prior to admission must do so no later than the end of the first semester of enrollment. Students will not be eligible to register for certain courses in their program for which one or more of the foundation courses serve as prerequisites.

Argosy University offers courses in all of the above subject areas online. Students who have completed one or more foundation courses after being admitted to the program must submit an official transcript documenting their completion to the Student Services Department.

Students who have not completed the foundation course requirements by the end of their first semester after matriculation in the program may not be allowed to register for program courses until the requirement is completed.

Postdoctoral Clinical Respecialization Program

Applicants to the Clinical Respecialization Program must hold a doctoral degree in psychology from a regionally accredited institution of higher education. The following materials are required for application:

- Completed Application for Admission Form.
- Application fee (non-refundable except in California).
- Personal statement, including professional goals and self-appraisal of qualifications for the clinical field.
- Current résumé or curriculum vitae
- Recommendations from three individuals who can attest to the applicant's potential for success in graduate school and clinical work
- Official transcript from institution awarding the doctoral degree.

Qualified applicants will also participate in an interview with one or more members of the clinical program faculty.

Application Deadlines

Applications are accepted for the Fall, Spring, and Summer Semesters. Early application is encouraged, as applications are accepted and considered as they are received. All applications are considered based upon the applicant's qualifications; however, admission of later applicants may be limited by space availability.

Application Deadlines for Fall Admissions

January 15 Deadline for early notification of admission
May 15 Final deadline

Application Deadline for Spring Admissions

October 15 Final deadline

Deadlines may be extended if there are continuing openings in the program.

Deferral Policy

An applicant admitted to Argosy University/Seattle who finds that pressing and unforeseen circumstances prevent him or her from matriculating during the semester for which he or she was admitted, may request a deferral of admission for up to one year from the semester for which he or she was admitted. Deferrals are not automatic. A student who wishes to request a deferral should send a letter to the Admissions Department indicating his or her special circumstances, along with the required non-refundable tuition deposit, by the deadline indicated in the acceptance letter.

ENROLLMENT REQUIREMENTS

Matriculated students must be continuously enrolled in their program from the time of matriculation through graduation with the exception of an approved leave of absence. Students who do not register for the current semester, or who do not return from a leave of absence at the specified time, will be considered withdrawn from the program.

Students are encouraged to be enrolled full-time, which is defined as 9 credit hours in the Fall and Spring semesters, and 6 credit hours for the Summer Semester. All doctoral students must enroll for a minimum of 6 credit hours in the Fall and Spring Semesters and 3 credit hours in the Summer Semester, except during internship. Enrollment for 6 credit hours per semester is considered full-time for students following

a six-year sequence for degree completion. Doctoral students wishing to be enrolled for less than the minimum credit hours must have permission of the program chair.

Satisfactory Academic Progress

Students must make satisfactory progress toward their degree by maintaining a GPA of 3.0 (on a scale of 4.0). A grade of "NC" (No Credit) is considered as equivalent to a grade of "F" for purposes of Academic Warning, dismissal, or Academic Standing matters other than calculation of GPA. This applies to all courses that are graded as "Credit/No Credit" (CR/NC). (See "Retaking Courses" below.) Students must complete the program within seven years after matriculation.

Students taking an approved leave of absence will have the maximum time frame for completion of the program extended for the length of the leave period, up to a period of one year. The leave period will not be counted in the determination of the student's years in the program. Students are required to complete 90 credit hours within the incremental maximum timeframe requirements listed below:

Credit Hour Requirements for Satisfactory Academic Progress

End of Year One	14 credit hours
End of Year Two	27 credit hours
End of Year Three	41 credit hours
End of Year Four	54 credit hours
End of Year Five	68 credit hours
End of Year Six	90 credit hours
End of Year Seven	90 credit hours (including internship and dissertation)

Retaking Courses

Students who receive a grade below "B-" in a required course must retake this course within the next 12 months and must receive a grade of "B-" or better. Core courses in the Psy.D. in Clinical Psychology Program include all courses except electives, which need not be re-taken unless a grade of "F" or "NC" is received. Students who receive a grade of "F" or "NC" in an elective course may either re-take the same course or substitute another elective in order to satisfy the credit hour requirement for electives in the program.

A student who receives a grade of “F” or “No Credit” (NC) for any class in a semester is required to meet with his/her advisor no later than the second week of the following semester. The purpose of this meeting is to develop a remediation plan—a set of behaviors, additional learning, and/or remedial work to do during the next semester(s) to bring academic, clinical, and/or professional skills up to the graduate level for professional psychology. It is the student’s responsibility to initiate this process—to set up the appointment with his/her advisor and to begin to develop the remediation plan. Failure to schedule the meeting, or to implement and complete the remediation plan may result in a referral to the Student Evaluation Committee.

GRADUATION REQUIREMENTS

Students who are admitted into the Psy.D. in Clinical Psychology Program will be responsible for completing the program requirements that are in effect at the time of their admission. The school retains the right to modify these requirements in accordance with the demands of the profession of psychology.

To be eligible for awarding of the Psy.D. Degree, students must meet the following requirements:

- 90 total credit hours (completed before the end of the sixth year of matriculation) that include:

Two semesters of required Professionalization Group

63 credit hours of required course work (all required courses are three credit hours).

13 credit hours of elective course work

12 credit hours (across two years) of practicum and practicum seminars.

2 credit hours of dissertation seminar

- Successful completion of the Clinical Comprehensive Written Examination
- Successful completion of all elements of the Clinical Evaluation of Competencies (CEC) that include:
 - Psychodiagnostic Scoring Competency
 - Psychodiagnostic Interpretation Competency
 - Ethics
 - Clinical Competency Exam (CCE)
 - Psychological Testing Battery Requirement
- Grade point average of at least 3.0 on a scale of 4.0, and a grade of “B-” or better in all required courses.
- Successful completion of the dissertation
- Successful completion of a one-year, full-time internship or its equivalent.
- Completion of all degree requirements within maximum time frame of seven years, with all coursework and practicum completed by the end of the sixth year.
- Submission of Petition to Graduate and \$150 graduation fee.

Petition to Graduate

Argosy University/Seattle holds a commencement ceremony annually in the Fall Semester. All students who desire to graduate, even those who do not intend to participate in the annual commencement ceremony, must submit the appropriate forms and fees to the Student Services Department. Although commencement is held annually, students who complete graduation requirements at other times during the year will be recognized as a graduated student and receive a letter of completion, provided the petition for program completion is submitted. Students may not refer to themselves as “Doctor” or use the designation of “Psy.D.” until internship and all program requirements have been completed.

PROGRAM REQUIREMENTS

The following courses comprise the Psy.D. in Clinical Psychology Program curriculum. A total of 90 semester credit hours are distributed as follows:

Assessment Requirements—

Students Are Required to Take the Following

- PP7370 Cognitive Assessment (3)
PP7371 Objective Personality Assessment (3)
PP7372 Projective Personality Assessment (3)
PP7373 Integrative Assessment (3)
-

Assessment Requirements—12 Credit Hours

Clinical Interventions and Psychotherapy Requirements—

Students Are Required to Take the Following

- PP8038 Interventions I¹ (3)
PP7340 Issues in the Assessment and Treatment of Diverse Populations (3)
PP7360 Clinical Psychopharmacology (3)

Two of the Following Three Therapy Classes

- PP8010 Cognitive Behavioral Theory and Therapy (3)
PP8020 Person Centered and Experiential Psychotherapy (3)
PP8030 Psychodynamic Theory and Psychotherapy (3)

One of the Following Two Systems Therapy Classes

- PP8060 Group Psychotherapy (3)
PP8050 Family and Couples Therapy (3)
-

Clinical Interventions and Psychotherapy Requirements—18 Credit Hours

Consultation and Supervision Requirements—

Students Are Required to Take the Following

- PP7350 Consultation and Supervision (3)
-

Consultation and Supervision Requirements—3 Credit Hours

Ethics and Professional Conduct Requirements—

Students Are Required to Take the Following

- PP7112 Professionalization Group I (0)
PP7113 Professionalization Group II (0)
PP7100 Professional Issues: Ethics, Conduct and Law (3)
-

Ethics and Professional Conduct Requirements—3 Credit Hours

Human Development Requirements—

Students Are Required to Take the Following

- PP7010 Lifespan Development (3)
-

Human Development Requirements—3 Credit Hours

Psychology Foundations: Basic Science/Psychology Requirements— Students Are Required to Take the Following

- PP7000 History and Systems (3)
PP7040 Cognition and Affective Processes (3)
PP7050 Physiological Psychology (3)
PP7060 Social Psychology (3)
-

Psychology Foundations: Basic Science/Psychology Requirements—12 Credit Hours

Psychopathology Requirements—

Students Are Required to Take the Following

- PP7302 Psychopathology I (3)
PP7303 Psychopathology II (3)
-

Psychopathology Requirements—6 Credit Hours

Statistics and Research Methods Requirements—

Students Are Required to Take the Following

- PP7200 Statistics and Research Methods I (3)
PP7201 Statistics and Research Methods II (3)
-

Statistics and Research Methods Requirements—6 Credit Hours

Practicum and Practicum Seminar Requirements—

Students Are Required to Take the Following

- PP8150 Practicum I (3)
PP8151 Practicum II (3)
PP8203 Practicum III (3)
PP8204 Practicum IV (3)
-

Practicum and Practicum Seminar Requirements—12 Credit Hours

Dissertation Seminar Requirements—

Students Are Required to Take the Following

- PP8510 Dissertation (1)
PP81514 Dissertation Extended (1)
-

Dissertation Seminar Requirements—2 Credit Hours

Internship Requirements—

Students Are Required to Take the Following

- PP8900 Internship (0)
-

Internship Requirements—0 Credit Hours

Students are required to be continuously enrolled for either 12 months (full-time) or 24 months (half-time) of internship credit.

Elective Requirements

13 credit hours are available for advanced general studies or specialization areas.

¹ Required prerequisite for all further courses in this section.

Writing Competency Requirements

Each student is expected to demonstrate competence in professional writing. Students are expected to be familiar with, and follow, APA Publication Style. A student who does not demonstrate such competency will be required to develop and carry out, in consultation with his/her advisor, a remediation plan for attaining professional writing competence. Students may also be required to remediate writing skills at any point during the course of their program of study, upon formal review and recommendation of the clinical faculty.

Professionalization Group Requirements

During the first year, students participate in biweekly Professionalization Groups that focus on topics related to professional psychology. Through readings and discussions led by a faculty member, students begin to develop a professional identity and become familiar with current issues in clinical psychology. The groups provide a comfortable environment in which students can freely exchange concerns, questions, and issues relevant to their studies and their future careers.

Clinical Evaluation of Competency (CEC)

The Clinical Evaluation of Competencies (CEC) is a series of five student clinical evaluations that involve competency-based examinations and clinical tasks. These evaluations of a student's clinical work take place at designated intervals prior to when a student becomes eligible for internship. The purpose of the CEC is to monitor the growth and development of the student's clinical competency. The CEC ensures that students are prepared to demonstrate their conceptual abilities, theoretical knowledge, and applied clinical skills in class and in supervised clinical field training. CEC examinations and evaluations are parts of courses, practicum, and practicum seminar training, but are graded separately. Successful completion of all sections of the CEC is an internship prerequisite.

Procedures For Completion

The five sections of the CEC and procedures for their completion are as follows:

- *Psychodiagnostic Scoring Competency.*
This requirement is met by taking three courses: Cognitive Assessment (PP7370), Objective Personality Assessment (PP7371), and Projective Personality Assessment (PP7372), and achieving a grade of "B-" or better in each.
- *Psychodiagnostic Interpretation Competency.*
This requirement is met by passing Integrative Assessment (PP7373) with a grade of "B-" or better. The final exam is the key component to this competency evaluation and must also be passed with a grade of "B-" or better. The course instructor will explain criteria for successful completion of this course and final examination. This course cannot be waived.
- *Ethics.* This is met by passing Professional Issues: Ethics, Conduct and Law (PP7100) with a grade of "B-" or better. This course cannot be waived.
- *Clinical Competency Exam (CCE).* The CCE is a two part exam. Part One consists of submitting two written cases, an assessment case and a therapy case, to a faculty examining committee designated by the Director of Practicum and Internship Training. Part Two consists of an oral defense of the two cases before the faculty examining committee.
- Students must complete the Psychological Testing Battery Requirement, comprised of at least:
 - *5 Full Personality Assessments* to include measures of intellect and personality appropriate to the client.
 - *Cognitive Battery/Option I* to include the Mini Mental state exam, WAIS-III, WMS, Trails A & B; or, as additive options: Bender Motor Gestalt, Memory for Design Test, and Wisconsin Card Sorting Test.
 - *Cognitive Battery/Option II* or, as an alternative to Option I, a standardized neuropsych battery to include the Halstead Reitan Battery or the Luria Nebraska Battery.

Student Special Interest Assessment may include assessment for such areas of interest as trauma, parenting, substance abuse, or learning disabilities, or student may administer another of any of the above options.

The Battery Requirement must be completed during the two years of practicum experience. Students cannot begin internship until the Battery requirement is fulfilled.

Students must complete all five steps of the Clinical Evaluation of Competencies before they can begin their internship experience.

Clinical Comprehensive Written Examination Requirements

All doctoral students are required to successfully complete a Comprehensive Examination. The successful passage of this examination marks the official acceptance of the matriculated student as a doctoral candidate. The material covered in the Comprehensive Examination covers the courses and material required of students during the first two years of the four-year course of study at Argosy University/Seattle.

The examination requires students to be able to integrate the material from those years into a form demonstrating both mastery of the material and ability to organize what they have learned in a coherent and logical manner. Students are encouraged to consult their advisors to determine when they are ready to sit for the Exam.

Students who do not pass the Comprehensive Examination will receive information concerning their performance on the examination and assistance in constructing additional experiences and instruction aimed at enabling them to pass this program requirement. Students must pass the Comprehensive Examination before they can be approved for internship.

Comprehensive Examination Prerequisites

All coursework indicated on the Comprehensive Examination Application Form must be completed in order for the student to be eligible to take the exam. Please see the Comprehensive Examination Application Form for the complete list of classes.

All students taking the Comprehensive Examination must have a minimum GPA of 3.0 on a scale of 4.0.

Procedures for the Comprehensive Examination

Students are required to successfully complete the Comprehensive Examination before being approved for internship. It is recommended for students applying to APPIC and/or APA approved internship sites that students schedule their Comprehensive Examination no later than the Fall of their application year. Students interested in taking the Comprehensive Examination should fill out the request form to do so by the end of the semester before the semester in which they intend to take the test (e.g., Fall application for exam the following Spring). Students planning to sit for the exam in the Fall must apply and be approved by the end of the Summer I Semester. This exam is offered during the second week of classes during Fall and Spring Semesters. No examinations are given during Summer Semester. The Comprehensive Examination Guidelines and Directions for Comprehensive Examination Application Form provide additional details on preparation for the examination.

Clinical Competency Examination (CCE) Requirements

The Clinical Competency Exam (CCE) involves two discrete examinations: the Psychological Assessment Competency and the Clinical Psychotherapy Competency, each comprising both a written and oral component. Two weeks prior to the exam date, the student submits two copies of all written materials and recordings required for the exam, to the examining committee. Upon successful review of the recorded and written materials, the student is considered to have passed the written portion of the CCE, and will be eligible to sit for the Oral Examination as scheduled. The Oral Examination on the psychodiagnostic assessment component of the exam will take approximately one hour. The clinical psychotherapy assessment competency will take approximately two hours.

Clinical Competency Exam/Assessment

This part of the CCE involves evaluation of the student's competency in the area of psychological assessment and diagnosis by the faculty CCE committee. The student is expected to cogently present client history, family background, rationale for test selection, (in terms of referral question, clinical hypotheses developed leading to test selection, reliability and validity issues pertaining to use of the selected instruments with this client, and context of the referral for assessment), results of diagnostic testing, integration of results, and resolution of any potential inconsistencies in the assessment data. Ethical and diversity issues pertaining to the evaluation must also be discussed. The committee may also present hypothetical questions about the case, such as possible ethical dilemmas, alternative assessment strategies, etc.

Clinical Competency Exam/Therapy

This part of the CCE involves evaluation of the student's competency in the areas of psychological case formulation, clinical reasoning, and psychotherapy skills through the evaluation and defense of a tape and transcripts of a psychotherapy session. The student is expected to present a brief history and relevant background of the case; summary of important factors that have occurred in therapy; formulation of the case from two orientations; rationale for treatment selected; analysis of the verbatim session; and any other relevant factors. Ethical and diversity issues pertaining to the case must also be discussed. Students are expected to provide at least two or three journal articles or other scholarly publications from current or classic literature that inform the student's approach to the case. The articles may be related to theory and/or praxis, and may include information specific to the populations or setting from which the client is drawn. The committee will inquire about various aspects of the case, the formulation, and the analysis.

Dissertation Requirements

Each doctoral student is required to complete a dissertation as a requirement for graduation. The dissertation is intended to be a scholarly work that provides students an opportunity to deepen their knowledge and thought about a particular clinical area, to

demonstrate the ability to analyze methodological issues, and to produce an original piece of scholarly work in the field of clinical psychology.

Students are required to successfully complete the defense of their dissertation proposal before internship. Further information regarding the dissertation may be found in Argosy University/Seattle's *Dissertation Manual*. Copies of the *Dissertation Manual* are available from the librarian.

Registration for Dissertation

Students must register continuously for 1 credit hour of dissertation per semester (Fall and Spring Semesters) in the final year of course work preceding the internship, and must then register continuously (beginning Summer) for 1 credit hour of Dissertation Extended until successful defense of the dissertation. A maximum of 2 dissertation credit hours may count toward the degree.

Dissertation Committee and Process

In general, Argosy University/Seattle envisions the student working in earnest for 10–18 months in order to finish the dissertation. It is suggested that a student should begin to form his/her committee when ready to dedicate time and energy to the dissertation, and in sufficient time to complete the defense of the dissertation proposal before internship. During this period the student works closely with the chairperson in order to develop a proposal and then to complete an acceptable draft that is reviewed by other members of the committee. The chair works on a regular basis with the student in order to develop an organized and individualized experience. The chair may require the student to come to campus for consultation even if the student is residing out of state. The chair of the committee functions as a guide and facilitator to the dissertation process and should be expected to refine and suggest enhancement, rather than to develop or initiate hypotheses. The committee, as well, works with the chair in assisting the student-scholar to add dimension and clarity to the process. Students must successfully defend their dissertation proposal (Preliminary Dissertation Defense) prior to the start of internship. Since no preliminary or final dissertation defenses are

scheduled during Summer II Semester, this means that the preliminary defense must be passed no later than the last day of Summer I Semester prior to the start of the internship.

Types of Dissertations

As practitioner-scholars, students are expected to relate this work to the clinical practice of psychology. There are several types of dissertations that students may elect to accomplish. Following are some examples:

- Critical Review and Theoretical Studies
- Studies of a Clinical Problem or Situation
- Case Studies
- Single Subject Design
- Qualitative Research
- Quantitative Studies
- Survey Studies
- Program Evaluation
- Meta-Analytic Reviews

In order to conduct experimental and quasi-experimental studies, research on social systems, or program development/evaluation, it will be incumbent upon the student to demonstrate to the chair of his/her dissertation committee that he/she has the competence and sufficient resources to complete the option selected. In all cases, the student must have the dissertation chair's approval of the type of dissertation selected before proceeding.

Human Participants Review

All students are required to conform to institutional policies regarding research with human participants. Argosy University/Seattle's policies are consistent with standards established by APA for research with human participants. Students must submit an application for review to the Human Participants Review Committee even if they do not plan to collect data using human participants. Data collection cannot begin until HPRC approval for the research proposal is obtained.

Practicum and Practicum Seminar Requirements

The practicum is the opportunity provided to Psy.D. in Clinical Psychology Program students for clinical field training. The practicum at Argosy University/Seattle offers Psy.D. in Clinical Psychology students the opportunity to work under supervision with clinical populations in health delivery systems across a wide variety of settings including hospitals, community-based agencies, counseling centers, and correctional facilities. During this phase of their training, students use their classroom knowledge to develop, implement, and assess the efficacy of clinical interventions, and to develop the professional and personal attitudes essential to the identity of a professional psychologist. The practicum is an essential part of clinical training and all students are required to participate in the practicum experience. Liability insurance is included in the tuition and fees for the practicum.

The practicum is a required course series and carries 3 credit hours per semester or 6 credit hours for the academic year. For each practicum sequence, students will spend 15–20 hours per week on fieldwork for 3–4 consecutive academic semesters (in a 10–12 month period), normally beginning in the Fall and concluding at the end of the Summer I Semester. Each academic year of practicum requires 600 hours of training experience. At least 200 of these hours must consist of direct client contact. Two years of practicum experience are required for graduation from the Psy.D. in Clinical Psychology Program.

A practicum may not be done in a student's place of employment, nor can any practicum credit hours be waived or transferred¹.

Students who come to Argosy University/Seattle with extensive clinical backgrounds are placed in practicum sites in areas where they have an interest and do not have previous experience. Additional information about practicum may be found in the *Practicum Guidelines* handout, available in the commons or from the director of Practicum and Internship Training.

¹ *Exception: Student transfers from other Argosy University campuses may request transfer of practicum credit hours. All requests will be reviewed and ruled on by the director of Practicum and Internship Training.*

Practicum Supervision

Students are required to have a minimum of two hours of supervision per week. For Psy.D. in Clinical Psychology Program students one of those supervision hours must involve direct individual supervision by a licensed doctoral-level psychologist, or by a mental health professional under the direct supervision of the licensed psychologist. The doctoral-level psychologist is the designated site supervisor responsible for oversight of the student's field training experience. He/she signs a student's monthly hour logs to provide documentation of adequate supervision. The second hour of weekly minimum supervision may be satisfied through a group supervision format, though students are strongly encouraged to seek two hours of individual supervision when possible.

Practicum Seminar

All students enrolled in a practicum must also concurrently enroll in a practicum seminar. The seminar meets weekly throughout the academic year (September–June), and allows the student to reflect on various practicum experiences and to acquire additional skills and attitudes useful in field training.

The specific content and emphasis of the seminar varies according to the practicum setting and focus of the enrolled students and the professional expertise of the faculty member. Students attend the same seminar, including the same students and faculty member, throughout the year.

Practicum Requirements

All students who enter the practicum application process must be in good academic standing, which means having a minimum grade point average of 3.0 on a scale of 4.0, no "Incompletes," and no grades below a "B-." Additionally, students must not be under investigation by any Argosy University disciplinary committee. Students must demonstrate the readiness to assume a professional role and interact appropriately with clients. Personal adjustment issues, interpersonal difficulties, poor communication skills, or other behavioral problems may reflect on a student's ability to interact with clients in a competent and ethical manner. Students on probation or under

other disciplinary constraints are not eligible to make application to practicum or to begin practicum. Students placed on probation during practicum must petition the director of Clinical Training regarding their eligibility to continue practicum.

Students must have completed a minimum of two semesters in-residence at Argosy University/Seattle before they are eligible to begin practicum. Students must have completed the following prerequisite courses prior to the first year of practicum:

Practicum Requirements— Students Must Have Successfully Completed the Following Prior to the First Year of Practicum

PP8038	Interventions I (3)
PP7010	Lifespan Development (3)
PP7302	Psychopathology I (3)
PP7303	Psychopathology II (3)
PP7112	Professionalization Group I (0)
PP7113	Professionalization Group II (0)
PP7370	Cognitive Assessment (3)
PP7371	Objective Personality Assessment (3)
PP7372	Projective Personality Assessment (3)
PP7100	Professional Issues: Ethics, Conduct and Law (3)
PP7340	Issues in Assessment and Treatment of Diverse Populations (3)

At Least One of the Following Therapy Courses

PP8010	Cognitive Behavioral Theory and Therapy (3)
PP8020	Person-Centered and Experiential Theory and Therapy (3)
PP8030	Psychodynamic Theory and Therapy (3)

Practicum Requirements—30 Credit Hours

Prior to the second year of practicum students must have completed the following additional coursework, and must still be in good academic standing:

Practicum Requirements— Students Must Have Successfully Completed the Following Prior to the Second Year of Practicum

PP8150	Practicum I (3)
PP8151	Practicum II (3)
PP7373	Integrative Assessment (3) Second Therapy Course

At Least One of the Following Therapy Courses:

PP8050	Family and Couples Therapy (3)
PP8060	Group Psychotherapy (3)

Note: Students accepting a 12-month practicum placement must enroll in the Extended/Advanced Practicum seminar class that runs through Summer II semester. The specific number of credit hours taken is decided by the seminar professor and student, and is determined by the hours per week spent at the clinical field placement during the 7.5 weeks of Summer II semester. For example, 1–67 hours = 1 credit hour; 68–134 hours = 2 credit hours; 135–200 hours = 3 credit hours.

Students should be aware that although enrollment is mandatory, these credit hours do not count toward credit requirements for graduation. Therefore these credit hours cannot be used as electives. Also, students should be aware that if they accept a 12-month placement and sign the practicum contract, they will be obligated to complete the full 12 months, even if they finish 600 hours before the end of the 12-month period. The only exception to this is if your primary site supervisor agrees to release you early. This permission needs to be in writing and sent directly to the director of Practicum and Internship Training.

Practicum Seminar Requirements

All students enrolled in a practicum must also attend a practicum seminar. The seminar meets weekly throughout the academic year and allows the student to reflect on practicum experiences and to acquire additional skills and attitudes useful in field training. The specific content and emphasis of the seminar varies according to the practicum setting and focus of the enrolled students and the professional expertise of the faculty member.

Practicum Experience

Students are required to complete two years of practicum in which they focus on the acquisition of diagnostic/assessment and intervention skills. Accurate diagnostic assessment procedures are fundamental to the practice of professional psychology. Psychological assessment will include diagnostic interviewing of the identified client, diagnostic interviewing of collateral informants, psychological testing, scoring, and interpretation of test data, integration of test data, and recommendations for treatment and case management.

At the completion of practicum, the student should be able to use information from a variety of sources to:

- Provide diagnosis and recommendations supported by specific and relevant data.
- Formulate a case summary that is theoretically consistent and well organized.
- Write a psychological report in a style that can be understood by non-psychologists.

It is expected that students will complete a minimum of eight complete psychological evaluations during their two years of practicum. An evaluation is a culturally sensitive, clinically relevant assessment utilizing individualized standardized psychological tests appropriate to the circumstances of the client. It may include the traditional tests such as intellectual, cognitive, and personality measures. Comprehensive batteries, such as psychoeducational or neuropsychological assessments, are strongly encouraged. Some sites administer psychological tests specific to a given treatment population; students should have the opportunity to learn these test instruments as well.

Practicum also emphasize therapy and therapeutic intervention skills. Clinical orientations, specific treatment options and opportunities, and client populations vary across training settings. Argosy University/Seattle does not favor a specific treatment orientation, but encourages students to explore a variety of treatment perspectives with individuals, couples, families and groups, children, adolescents and adults. While students are encouraged to keep an open mind in order to get the full benefit of general theoretical exposure, sites are encouraged to provide knowledge and modeling of therapy within an organized theoretical framework so students may learn to use this theoretical framework to guide their conceptualizations and interventions.

Students are expected to adjust to and work in an established program in a way that is mutually beneficial to the training site and to the student's professional growth. Students are to conduct no less than 200 hours of direct face-to-face client contact during each practicum. Students need to provide services to differing populations and in different settings over

the two years of practicum. Obviously, the two years do not allow for every population and setting to be experienced.

Advanced Practicum

A number of students opt to complete a practicum beyond the required two years of practicum.

Advanced practicum students spend between 16 and 20 hours per week in an agency or program.

Advanced Practicum must be formally approved by the Training Department. Students are expected to provide services consistent with those provided by professional psychologists in clinical settings, including assessment, interventions, consultations, research, program development and evaluation, and outreach/educational services.

The requirements for advanced practicum are the same as those for the first two years of clinical practicum. Two completed semesters of Advanced Practicum, a total of 6 credit hours, can be used to fulfill the requirement for one general elective, 3 credit hours, in the doctoral program. Advanced Practicum taken in Summer II, to satisfy 12 month-practicum, may not be counted as elective credit. To be eligible for advanced practicum, students must be in good academic standing, have completed two years of required practicum, and successfully completed the CCE.

Practicum Evaluation

Student progress in practicum training is evaluated through the use of evaluation forms that are forwarded to each site supervisor and seminar faculty by the Clinical Training Department each semester. The evaluation form asks the supervisor to assess student progress in three areas of clinical functioning:

- Theoretical knowledge
- Clinical skills
- Professional attitudes and behaviors

It is expected that supervisors will review this written evaluation form with the students and provide direct feedback regarding the student's clinical strengths and weaknesses. Supervisors are responsible for returning this form to the director of Clinical Training on a timely basis. Seminar leaders will maintain primary responsibility for monitoring student progress and will evaluate student progress each semester. The seminar leader will discuss each student's progress in site visits with the site supervisor. If students are having difficulty of any kind on their practicum, they are encouraged and expected to communicate and consult with their seminar leader and the director of Clinical Training. Supervisors are advised to contact the director of Clinical Training with concerns as they arise. Based upon the site and faculty evaluations, a grade of "Credit/No Credit" is assigned for the practicum and practicum seminar.

Practicum Training Sites

Students will complete two years of practicum: each year at a different practicum site, with the goal of gaining experience across a variety of settings and populations. Argosy University/Seattle's current list of approved sites includes state mental health facilities, outpatient clinics, private psychiatric units and community hospitals, treatment centers for developmentally disabled and behavior disordered individuals, neuropsychological specialty sites, and private practice settings.

Students may contact training sites only after approval from the director of Practicum and Internship Training. Practicum site supervisors expect that Argosy University/Seattle administrators coordinate all clinical training. Students are expected to follow these guidelines.

Practicum sites vary considerably regarding interviews and selection schedules. Argosy University/ Seattle students as well as students from other graduate psychology and social work programs may compete for practicum sites. Students should apply, conduct interviews, and accept and decline practicum positions with the utmost professionalism and ethical conduct.

Practicum Information

It should be noted that any or all educational information in the custody of Argosy University/Seattle, its faculty or staff, which is relevant to a student's performance or enrollment status at Argosy University, may be shared by the director of Practicum and Internship Training; practicum instructors; head, the Washington School of Professional Psychology; or campus president, Argosy University/Seattle with a practicum site supervisor prior to, during, or after the completion of a practicum.

Internship Requirements

Application Requirements For Internship

All doctoral students are required to complete a one-year (12-month) full-time internship or a two-year (24-month) part-time internship as a condition for graduation. This intensive and supervised contact with clients is intended to provide a culminating clinical training component to the academic experience. Typically, full time students will begin the internship during their fifth year of enrollment, or following completion of all prerequisites. Questions may be addressed to the director of Practicum and Internship Training.

Students must register continuously for internship for the duration of their placement, whether 12-month or 24-month.

Criteria for Internship Sites

Argosy University/Seattle adheres to the requirements established by the Washington State Board of Psychologist Examiners for doctoral internships.

Predoctoral internship programs accredited by the American Psychological Association and/or the Association of Psychology Postdoctoral and Internship Centers (APPIC) shall be accepted by the board as meeting the requirements of the program. Otherwise, an organized internship shall be as follows:

- The internship shall be designed to provide a planned, programmed sequence of training experiences, the primary focus of which is to assure breadth and quality of training.
- The internship setting shall have a clearly designated psychologist who is responsible for the integrity and the quality of the training program and who is licensed/certified by the state/provincial board of psychology examiners.
- The internship setting shall have two or more psychologists available as supervisors, at least one of whom is licensed/certified as a psychologist.
- Supervision shall be provided by the person who is responsible for the cases being supervised. At least 75 percent of the supervision shall be provided by a psychologist.
- At least 25 percent of the intern's time shall be spent in direct client contact (minimum 500 hours) providing assessment and intervention services.
- There shall be a minimum of 2 hours per week of regularly scheduled, formal, face-to-face individual supervision with the specific intent of dealing with the direct psychological services rendered by the intern.
- There shall also be a minimum of 2 hours of other learning activities such as: case conferences; seminars on applied issues; co-therapy with a staff person, including discussion; or group supervision.
- Supervision/training relating to ethics shall be an ongoing aspect of the internship program.
- Trainees shall have titles such as "intern," "resident," "fellow," or other designation of the trainee status.

- The internship setting shall have a written statement or brochure describing the goals and content of the internship, stating clear expectations about quality of trainees' work, and made available to prospective interns.
- The internship experience shall consist of at least 2000 hours and shall be completed within 24 months.

Evaluation and Remediation

Internship supervisors complete a mid-year and final internship progress report for each intern. These forms are an evaluation of the student's progress, competence, and performance relative to the learning objectives as well as other factors of importance to the internship site program. These forms are carefully reviewed by the director of Practicum and Internship Training to make sure that the student is making satisfactory progress.

The director of Practicum and Internship Training actively works to address areas of significant difficulties and, as necessary, coordinates with the internship site supervisor a remediation plan. At the completion of the internship year, the director of Practicum and Internship Training, in consultation with the program faculty, and program head, makes the final determination whether or not the internship requirements have been met.

If post-internship remedial work is required, the student, the director of Practicum and Internship Training, and the internship site supervisor will develop a written contract specifying clinical areas needing improvement, methods by which such improvement will be achieved, criteria by which improvement will be measured, and time frame for completion of the remediation plan. Students' right to appeal and evaluation is governed by the policies and procedures of Argosy University, as detailed in the *Argosy University Academic Catalog*.

Internship Information

It should be noted that any or all educational information in the custody of Argosy University/Seattle, its faculty or staff, which is relevant to a student's performance or enrollment status at Argosy University/Seattle, may be shared by the director of Practicum and Internship Training; internship instructors; head, the Washington School of Professional Psychology; or campus president, Argosy University/Seattle with an internship site supervisor prior to, during, or after the completion of an internship.

**RECOMMENDED COURSE SEQUENCE FOR THE DOCTOR OF PSYCHOLOGY
IN CLINICAL PSYCHOLOGY PROGRAM — FIVE-YEAR CURRICULUM**

Student progress through the Psy.D. in Clinical Psychology Program is intended to be sequential. Certain courses are offered which provide a theoretical and practical foundation for courses that will follow in subsequent years. In addition, certain advanced courses require the student to have the background of more basic courses in order to benefit fully from the course experience. Students must satisfy all stated prerequisites for a course before a registration for that course can be considered official. A listing of the prerequisites for courses in the Psy.D. in Clinical Psychology Program follows.

Students may also complete the Psy.D. in Clinical Psychology Program in a six-year or a four-year sequence. Please note that Argosy University/Seattle considers the four-year plan to be an accelerated program. Students are encouraged to consider the five- or six-year plan in order to provide sufficient time and some balance in life while completing the program. Students wishing to follow the four-year plan must have the approval of the clinical psychology faculty. Four-year and six-year programs of study are available from the student's advisor or from the clinical psychology program.

**RECOMMENDED COURSE SEQUENCE FOR THE DOCTOR OF PSYCHOLOGY
IN CLINICAL PSYCHOLOGY PROGRAM — FIVE-YEAR CURRICULUM**

Year One

Fall Semester	Spring Semester	Summer Semester
PP7112 Professionalization Group I (0)	PP7113 Professionalization Group II (0)	PP7000 History and Systems (3)
PP7010 Lifespan Development (3)	PP7370 Cognitive Assessment (3)	PP7340 Assessment and Treatment of Diverse Populations (3)
PP7302 Psychopathology I (3)	PP7303 Psychopathology II (3)	
PP8038 Interventions I (3)	PP7100 Professional Issues: Ethics, Conduct, and Law (3)	

Year Two

Fall Semester	Spring Semester	Summer Semester
PP7371 Objective Personality Assessment (3)	PP7372 Projective Personality Assessment (3)	PP8050 Family and Couples Therapy –or– PP8060 Group Psychotherapy ² (3)
PP7200 Statistics and Research I (3)	PP7201 Statistics and Research II (3)	PP7060 Social Psychology (3)
PP8020 Person-Centered and Experiential Psychotherapy ¹ –or– if planning to take both PP8010 and PP8030, may take Elective (3)	PP8010 Cognitive Behavioral Theory and Therapy ¹ (3) –or– PP8030 Psychodynamic Theory and Therapy ¹ (3) (Depending upon which two of PP8010, PP8020, or PP8030 taken, Elective will be taken in either (not both) Second Year Fall or Third Year Spring)	

Year Three

Fall Semester	Spring Semester	Summer Semester
PP7050 Physiological Psychology (3)	PP8151 Practicum II (3)	Elective (3)
PP7373 Integrative Assessment (3)	PP7360 Clinical Psychopharmacology (3)	Apply by end of Summer I to sit for Fall (4th year) Comprehensive Written Examination
PP8150 Practicum I (3)	PP8030 Psychodynamic Theory and Therapy ¹ (3) –or– PP8010 Cognitive Behavioral Theory and Therapy ¹ (3) –or– Elective (3)	

Year Four

Fall Semester	Spring Semester	Summer Semester
PP8203 Practicum III (3)	PP8204 Practicum IV (3)	Elective (2)
PP7350 Consultation and Supervision (3)	PP7040 Cognitive and Affective Processes (3)	Deadline for Dissertation proposal Defense is end of Summer I
PP8510 Dissertation (1) Elective (3)	PP8510 Dissertation (1)	
Sit for Comprehensive Written Examination		
Apply for Internships		

Year Five

Fall Semester	Spring Semester	Summer Semester
PP8900 Internship (0) One year full-time or two years half time (latter involves sixth year)		
PP8514 Dissertation Extended (1) 1 credit hour per semester until final Dissertation Defense ³		

¹ Required to take two of the following three: PP8010, PP8020, PP8030. If all three are taken, one of the three substitutes for an elective.

² Required to take either PP8050 or PP8060. If both are taken, one substitutes for an elective.

³ Dissertation Extended credit hours do not count toward 90 credit hours required for graduation.

DOCTOR OF PSYCHOLOGY IN CLINICAL PSYCHOLOGY PROGRAM COURSE PREREQUISITES

Because of the importance of integrating course material in a clearly defined manner, Argosy University/Seattle has established a sequence of courses that must be observed by all students. This sequencing establishes certain courses and other qualifications as necessary before moving on to other courses or activities. No exceptions to the prerequisite policy are allowed. The following is a complete list of course prerequisites in the clinical psychology program:

Course Number and Title	Prerequisite
PP7000 History and Systems (3)	None
PP7050 Physiological Psychology (3)	Completion of at least 21 graduate credit hours –or– permission
PP7010 Lifespan Development (3)	None
PP7360 Clinical Psychopharmacology (3)	PP7050 Physiological Psychology (3)
PP7060 Social Psychology (3)	None
PP7040 Cognition and Affective Processes (3)	None
PP8030 Psychodynamic Theory and Psychotherapy (3)	PP8038 Interventions I (3)
PP8010 Cognitive Behavioral Theory and Therapy (3)	PP8038 Interventions I (3)
PP8020 Person-Centered and Experiential (3)	PP8038 Interventions I (3)
PP7302 Psychopathology I (3)	Undergraduate–Abnormal Psychology
PP7303 Psychopathology II (3)	Undergraduate–Abnormal Psychology
PP7200 Statistics and Research Methods I (3)	Undergraduate Statistics
PP7201 Statistics and Research Methods II (3)	PP7200 Stats and Research I or permission (3)
PP7373 Integrative Assessment (3)	PP7370 Cognitive Assessment (3) PP7371 Objective Personality Assessment (3) PP7372 Projective Personality (3)
PP7340 Assessment and Treatment of Diverse Populations (3)	None
PP7371 Objective Personality Assessment (3)	PP7370 Cognitive Assessment (3)
PP7372 Projective Personality Assessment (3)	PP7370 Cognitive Assessment (3) PP7371 Objective Personality Assessment (3) PP7303 Psychopathology II (3)
PP8060 Group Psychotherapy (3)	PP7302 Psychopathology I (3) PP7303 Psychopathology II (3) –or– permission
PP8050 Family and Couple Therapy (3)	PP7010 Lifespan Development (3) –or– permission
PP7100 Professional Ethics and Conduct (3)	None
PP8514 Dissertation–Extended (1)	PP8514 Dissertation (2)
PP7370 Cognitive Assessment (3)	Undergraduate Statistics Undergraduate Tests and Measurements
PP7350 Consultation and Supervision (3)	Completion of at least 60 graduate credit hours

APPLICATION TO THE DOCTOR OF PSYCHOLOGY IN CLINICAL PSYCHOLOGY PROGRAM FROM THE MASTER OF ARTS PROGRAMS

A student enrolled in an Argosy University/Seattle M.A. in Clinical Psychology Program is eligible to apply for admission to the Psy.D. in Clinical Psychology Program if he/she has fulfilled the following requirements:

- The student must be in good standing in the master's program in which she/he is enrolled.
- The student must have completed a minimum of one full-time semester (minimum of 9 credit hours) of M.A. in Clinical Psychology Program coursework.
- For a student who has completed 9–12 semester credit hours (i.e., the equivalent of one semester of full-time study), the student must have grades of “B+” or better in all courses attempted. For a student who has completed more than 12 credit hours (the equivalent of two or more semesters of full-time study), the student must have a GPA of 3.25 or better. If the student has received any grade lower than a “B,” additional documentation may be required for the student's application to be considered.

Application Procedures

The following application materials are required:

- Application Form for the Psy.D. in Clinical Psychology Program (fee waived for current Argosy University/Seattle students)
- Recommendation of student's academic advisor
- Current Argosy/Seattle transcript

After all materials have been submitted, the student's application will be reviewed by the clinical psychology faculty. If admitted, the student will matriculate into the Psy.D. in Clinical Psychology Program at the beginning of the following semester.

QUALIFYING FOR THE MASTER OF ARTS IN CLINICAL PSYCHOLOGY PROGRAM AS A DOCTORAL STUDENT

Students who are enrolled in the Psy.D. in Clinical Psychology Program who wish to be awarded the M.A. in Clinical Psychology degree during their program must meet the following requirements:

- Successful completion of the minimum required number of credit hours for the master's degree (45 credit hours)
- Successful completion of all courses that are required in the master's curriculum, even if they exceed the minimum required number of credit hours for the degree
- Successful completion of the Clinical Competency Examination required at the end of the second year of Doctoral Practicum
- Submission of Petition to Graduate and \$150 graduation fee.

COURSE/CREDIT TRANSFER POLICIES

Transfer of Credits to the Psy.D. in Clinical Psychology Program from An Institution Other Than Argosy University

Students who have completed graduate coursework at another institution may petition for transfer of courses in the doctoral program up to a maximum of 30 credit hours (ten courses). For a course to be considered eligible for transfer, the following conditions must be met:

- The course must have been taken no more than five years prior to enrollment at Argosy University/Seattle.
- The course must have been a graduate-level course, taken for graduate-level credit at a regionally accredited institution. In the case of an institution outside of the United States, the appropriate state or national accreditation is required.
- The course submitted for credit transfer of a 3-semester credit hour course must itself be at least 3 semester credit hours.
- The student must have earned a grade of “B” or above in the course.

- Practicum and their associated seminars, professionalization groups, ethics, and electives are not eligible for transfer.

All course transfer requests must be submitted to the Student Services Department before or during the first year of enrollment in the program. Request forms are available from the Student Services Department. A separate form must be submitted for each course request. The transfer request must be accompanied by a transcript reflecting completion of the course and the grade received, along with other supporting documentation, such as course description, syllabus, and work sample faculty and are granted if there is substantive evidence of equivalence in course content and objectives between the course submitted for transfer and the course as it is offered at Argosy University/Seattle. Students may obtain the procedures for submitting transfer requests from the Student Services Department.

Students who transfer from another Argosy University campus to the Argosy University/Seattle may receive credit for a course taken at the original campus, including professionalization group and practicum, if the course is identical to the one offered at this campus. In cases where the course is similar but not identical, the campus has the option to review for approval or denial. Students at Argosy University/Seattle who wish to submit transfer requests for courses taken at another Argosy University campus must do so before or during the first year of enrollment at Argosy University/Seattle.

Transfer of Credits to the Doctor of Psychology in Clinical Psychology Program from the Master of Arts in Clinical Psychology Program

All courses successfully completed in the M.A. in Clinical Psychology Program that are also required in the Psy.D. in Clinical Psychology Program curriculum will be applied toward that degree program. Other course work completed in the M.A. in Clinical Psychology Program will be considered for transfer to the doctoral program on a case-by-case basis.

Transfer of Credits to the Doctor of Psychology in Clinical Psychology Program from the Master of Arts in Mental Health Counseling Program

If accepted for admission to the Psy.D. in Clinical Psychology Program, the successful completion of the following mental health counseling courses may be considered on a case by case basis for credit in place of the listed course in the Psy.D. in Clinical Psychology Program (maximum 24 credit hours).

M.A. in Mental Health Counseling Program		Psy.D. in Clinical Psychology Program	
PC6021	Schools of Family Therapy (3)	PP8050	Couples and Family Therapy (3)
PC6105	Counseling Skills II (3)	PP8038	Interventions I (3)

**TRANSFER FROM THE DOCTOR OF PSYCHOLOGY
IN CLINICAL PSYCHOLOGY PROGRAM
TO THE MASTER OF ARTS IN
CLINICAL PSYCHOLOGY PROGRAM**

Students who wish to transfer from the Doctor of Psychology in Clinical Psychology program to the M.A. in Clinical Psychology must submit an application for admission to the master's program. The application must be supported by the student's advisor, and approved by the clinical psychology faculty. Prior to such an application, the student should meet with his/her academic advisor to review the transcript, review master's program requirements, and determine the applicability of doctoral program coursework to the master's program.

Students who transfer from the Doctor of Psychology in Clinical Psychology Program to the Master of Arts in Clinical Psychology Program will be bound by the master's program requirements as listed when they enter the masters program.

When students transfer into the master's program from the doctoral program:

- All courses taken while the student was enrolled in the Psy.D. in Clinical Psychology Program will be used in the calculation of the M.A. in Clinical Psychology cumulative GPA.
- The date of the student's enrollment into the institution will be used in evaluating the student's compliance with cumulative maximum timeframe requirements and incremental maximum timeframe requirements.
- Grades below "B-" earned by the student while in the Psy.D. in Clinical Psychology Program will be used in evaluating satisfactory progress requirements when the course is also required for the M.A. in Clinical Psychology Program.

Schedule of Tuition and Fees

The following schedule of tuition and fees will become effective September 1, 2004. Argosy University reserves the right to add or change any of the fees or charges listed below at any time without prior written notice.

TUITION

Business Programs	Cost Per Semester Credit Hour
Bachelor of Science (B.S.) in Business Administration Degree Completion Program	\$ 380.00
Master of Business Administration (M.B.A.) Program	475.00
Doctor of Business Administration (D.B.A.) Program	750.00
Education Programs	
Master of Education (M.A.Ed.) in Curriculum & Instruction Program	475.00
Master of Education (M.A.Ed.) in Educational Leadership Program	475.00
Doctor of Education (Ed.D.) in Curriculum & Instruction Program	750.00
Doctor of Education (Ed.D.) in Educational Leadership Program	750.00
Psychology Programs	
Bachelor of Arts (B.A.) in Psychology Degree Completion Program	380.00
Master of Arts (M.A.) in Clinical Psychology Program	750.00
Master of Arts (M.A.) in Mental Health Counseling Program	475.00
Doctor of Psychology (Psy.D.) in Clinical Psychology Program	750.00

TRAINING AND PROGRAM FEES

Psychology Program Fees	Cost Per Semester
Internship Fee (per semester)	\$ 475.00
Professional Liability Insurance (required for all clinical training/practicum/internships)	20.00
Professionalization Group Fee	750.00
Clinical Psychology Program Fees	
Testing Resource Fee (added to first testing course)	100.00
Clinical Research Project Editing Fee (charged with the Clinical Research Project Seminar)	150.00
Preparation for the Comprehensive Examination (PP8890)	175.00
Retreat Housing Fee	110.00
Individual Consultation Fee	65.00/hr.

OTHER NON-REFUNDABLE STUDENT CHARGES

Item	Cost
Application for Admission Fee ¹	\$ 50.00
Course Add/Drop Fee ²	50.00
Graduation Fee ³	150.00
ID Replacement Fee	10.00
Installment Plan Fee (per semester)	50.00
Late Registration Fee	50.00
Late Payment Fee	25.00
Returned Check Fee	35.00
Student Activity Fee (annual fee for Clinical Psychology Programs) ⁴	30.00
Student Activity Fee (annual fee for all other programs) ⁴	10.00
Transcript Fee	No Charge
Express Transcript Fee ⁵	20.00

¹ Non-refundable, except in California.

² Students who elect to change their schedule after registration may do so by completing a Course Add/Drop Request Form. The Course Add/Drop Fee is assessed for each request form submitted to the Student Services Department. Multiple changes may be submitted on one form.

³ A Graduation Fee is assessed to all degree-seeking students upon completion of their program of study and prior to the receipt of their diploma.

⁴ Students enrolled in no greater than 1 credit hour each semester are exempt from the Student Activity Fee.

⁵ An Express Transcript Fee is charged for transcripts requested to be sent via an overnight carrier.

Faculty Descriptions

CORE FACULTY

Laura S. Brown, Ph.D.

Southern Illinois University at Carbondale
Core Faculty

Jeri Carter, Ph.D.

University of Georgia, Widener University
Head of the Washington School of Professional Psychology

Dr. Diedra Clay

Assistant Professor, Chair of the Mental Health Counseling Program, the Washington School of Professional Psychology

Jan Fite, Ph.D.

Georgia State University
Core Faculty

Leslie A. Oja, Ed.D.

Nova Southeastern University
Director of Education, the College of Education and Human Development

Nina Parker-Cohen, Ph.D.

University of Virginia
Director of Practicum and Internship Placement, the Washington School of Professional Psychology

Kylene Quinn, Ph.D.

University of Dublin
Director of Business Programs, the College of Business and Information Technology

Michael Sakuma, Ph.D.

S.U.N.Y. Stony Brook, Columbia University-Teachers College
Core Faculty

L. Anne Savage, Psy.D.

Argosy University
Core Faculty

Alejandra Suarez, Ph.D.

University of Washington in Seattle
Core Faculty

Dana Waters, Psy.D.

Adler School of Professional Psychology
Core Faculty

Douglas Whitesiden Ph.D., ABPP

University of Nebraska
Core Faculty

Bonnie H. Wolkenstein, Ph.D.

University of Southern California
Core Faculty