



ARGOSY UNIVERSITY | DENVER
Academic Catalog Addendum 2006–2007

Effective September 1, 2006 – August 31, 2007

This catalog was prepared by Argosy University, Two First National Plaza, 20 South Clark Street Chicago, Illinois 60603. The information contained herein applies to the academic years 2006–2007. Curriculum, fees, expenses and other information described herein, while current at the time of publication, are subject to change without notice at the discretion of Argosy University. For more information, write to the above address or phone 1.800.377.0617.

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Accreditation and Programs

The information listed in this addendum applies to the *Argosy University Academic Catalog 2006–2007*. To ensure that this information is applied to the proper publication please refer to the effective date, September 1, 2006–August 31, 2007 on the front cover of the *Academic Catalog*. If you have questions related to information this addendum, please contact your academic advisor or program chair for assistance.

ARGOSY UNIVERSITY/DENVER

1200 Lincoln Street
Denver, CO 80203
1.303.248.2700 1.866.431.5981
FAX: 1.303.248.2800
www.argosyu.edu

INSTITUTIONAL ACCREDITATION

Argosy University is accredited by the Higher Learning Commission and is a member of the North Central Association (NCA) (30 North LaSalle Street, Suite 2400, Chicago, IL 60602, 1.800.621.7440, www.ncahlc.org).

STATE LICENSING

Argosy University/Denver is approved and regulated by the Colorado Department of Higher Education, Division of Private Occupational Schools, 1380 Lawrence Street, Suite 1200, Denver, CO 80204-2059.

ARGOSY UNIVERSITY/DENVER PROGRAMS

College of Business and Information Technology

Associate of Applied Science (AAS)

- Accounting Technology
- Business Management
- Computer Software Technology

Bachelor of Science (BS)

- Business Administration (Degree Completion Program)

May choose one of five optional concentrations:

Customized Professional Concentration

Finance

Healthcare Management

International Business

Marketing

Master of Business Administration (MBA)

- Business Administration

Must choose one of seven concentrations:

Customized Professional Concentration

Finance

Healthcare Administration

Information Systems Management

International Business

Management

Marketing

Doctor of Business Administration (DBA)

Must choose one of six concentrations:

Accounting

Customized Professional Concentration

Information Systems

International Business

Management

Marketing

College of Education and Human Development*Doctor of Education (EdD)*

- Educational Leadership
 - Must choose a concentration in either:*
 - Higher Education Administration
 - K–12 Education
- Instructional Leadership
 - Must choose a concentration in either:*
 - Higher Education
 - K–12 Education

College of Health Sciences*Associate of Applied Science (AAS)*

- Medical Assisting

The College of Psychology and Behavioral Sciences*Associate of Applied Science (AAS)*

- Criminal Justice
- Paralegal

Bachelor of Arts (BA)

- Psychology (Degree Completion Program)

Master of Arts (MA)

- Community Counseling

Doctor of Education (EdD)

- Counselor Education & Supervision
- Organizational Leadership

The College of Psychology and Behavioral Sciences

Master of Arts in Community Counseling Program

PROGRAM OVERVIEW

The Master of Arts (MA) in Community Counseling program at Argosy University/Denver is designed to provide students with a sound foundation for the practice of professional counseling. The program introduces students to basic counseling skills that integrate individual and group theoretical foundations of professional counseling into appropriate client interaction and intervention skills. The program emphasizes the development of attitudes, knowledge, and skills essential in the formation of professional counselors who are committed to the ethical provision of quality services.

Thus, the MA in Community Counseling program at Argosy University/Denver is committed to educating and training students to enter a professional career as master's-level counseling practitioners who can function ethically and effectively as skilled professionals with demonstrated knowledge of social and cultural diversity. This goal is achieved through a curriculum designed to integrate basic counseling skills, theoretical foundations of professional counseling, and clinical field experience into appropriate client interaction and intervention skills for utilization in a wide variety of settings with diverse client populations. Students are prepared for licensure as professional counselors in the state of Illinois and alumni serve clients throughout North America.

Course Delivery Format

Weekend Class Format

In order to offer a flexible and effective learning experience for our students with multiple life responsibilities, most courses are offered in a weekend format. All courses with class meetings scheduled exclusively during weekend hours will be Web-augmented with an online component. This online component is meant to supplement the content delivered in the face-to-face campus meetings and provides weekly instructional contact with the instructor of the course. Students can expect weekly discussion questions that offer opportunities to interact with fellow students and course faculty, as well as opportunity to engage with faculty and other students around activities meant to deepen and enhance the learning experience. In addition, faculty may use the Web-based learning environment to provide supplemental resources and reading material.

The weekend class format offers students a deep immersion in the course material, while allowing them to maintain their many life responsibilities.

Program Starting Times

Classes for new students conveniently begin four times a year. New classes start each fall (September), spring (January), and summer term I (May) and summer term II (June). Applications are accepted at any time. Contact the Admissions Department for details concerning entrance times.

Eligibility for Licensure

Graduates of the master's in Community Counseling program are eligible to pursue licensure in Colorado as a Licensed Professional Counselor (LPC), upon completion of educational requirements and 2,000 hours over a minimum of two years of post-masters supervised practice. For more information and application materials please contact the State of Colorado Mental Health Licensing Section at <http://www.dora.state.co.us/mental-health/faqs.htm#LPCfaqs> or 303.894.7766.

ADMISSION REQUIREMENTS

Application to the MA in Community Counseling program requires the submission of materials that will enable the Admissions Department to verify the applicant's academic qualifications. Because the Admissions Committee also takes into consideration the qualities essential to becoming an effective master's-level clinician, material is also required which will help to determine the individual's personal integrity, maturity, interpersonal skills, and ability to communicate effectively.

- A bachelor's degree from a regionally accredited institution, a nationally accredited institution approved and documented by the faculty and dean of the College of Psychology and Behavioral Sciences, or an appropriately certified foreign institution.
- A grade point average of at least 3.0 (on a scale of 4.0) for the last 60 hours of coursework (including graduate work).
- A minimum written TOEFL® score of 550 (paper version), 213 (computer version), or 79 (Internet version) for all applicants whose native language is not English or who have not graduated from an institution at which English is the language of instruction.
- Completion of an interview with a member of the program Admissions Committee.

All applications for admission must be submitted to the Admissions Department. An admissions representative is available to help interested applicants complete the following required documentation:

- Completed Application for Admission Form
- Application fee (non-refundable, except in California)
- Personal/professional goal statement with a self-appraisal of qualifications for the profession
- Current résumé (or career summary)
- Three completed Applicant Recommendation Forms
- Official transcripts from all postsecondary schools attended

Exceptions to the Minimum Grade Point Average

Applicants with grade point averages lower than the stated program minimums may be considered for admission with significant evidence of academic and professional potential demonstrated by the career and/or personal accomplishments indicated in the statement of academic and professional goals, the career summary, and academic or professional letters of recommendation. Exceptions must be recommended by the Admissions Committee and program chair, and approved by the college dean. Exceptions must be justified, documented, signed, placed, and retained in the student's academic file. Students admitted on an exception basis will be admitted as regular students on first semester probation. See "Exceptions to Admission Requirements" in section 5 of the *Academic Catalog* under "Admission Policies."

The Admissions Department will notify all applicants of the master's in Community Counseling Admission Committee's decisions. Accepted applicants are required to remit a non-refundable deposit by the date stipulated on the written notification to reserve a place in the entering class. The deposit will be applied toward the tuition of the student's first semester as a matriculated student.

STUDENT-AT-LARGE STATUS

Students are allowed to take up to three courses in the MA Community Counseling curriculum as a student-at-large (SAL). Students are expected to meet the Argosy University's policies regarding SAL status, as spelled forth in the *Argosy University Academic Catalog*. Some courses relating to the clinical skills of counseling may be restricted depending on the student's prior education. The following seminars and clinical training courses are excluded for SALs:

Excluded Courses

PC6010	Professionalization Group I
PC6011	Professionalization Group II
PC6400	Practicum I
PC6401	Practicum II

ENROLLMENT REQUIREMENTS

Students in the program normally enroll in three 3-credit hour classes per semester, in order to meet program requirements for initial clinical training placements. All entering students must enroll in one semester of Professionalization Group I (PC6010) (taken either fall or spring semester depending on date of entry to the program) and continue with Professionalization Group II (PC6011), pre-practicum, for an orientation to the profession of counseling, as well as the academic, ethical and clinical training aspects of the program.

While on practicum and internship, students may enroll in classes and the practicum/internship seminar each semester, or they may enroll in the practicum/internship alone if they have already completed all other coursework.

MONITORING PROFESSIONAL COMPETENCE AND CONDUCT

Argosy University/Denver requires that all students meet the standards of academic, professional and clinical competence, conduct, and demeanor as defined by Argosy University in its Ethical Code of Conduct. In addition, the counseling programs require adherence to the principles of the American Counseling Association (ACA) Code of Ethics, as well the regulations governing the practice of counselors in Illinois, and regulations for counselors in other jurisdictions in which students may be trained. Failure to comply with the standards set forth subjects students to review by the program faculty and may result in a range of consequences, including a warning, administrative leave of absence, general probation, or dismissal from the institution. Students are responsible for fully acquainting themselves with the policies that govern their conduct.

ADDITIONAL REQUIREMENTS FOR ACADEMIC PROGRESS

Students must make satisfactory progress toward a degree by maintaining a grade point average (GPA) of at least a "B" (3.0 on a scale of 4.0) with no more than two grades lower than "B-." Students must complete this program within four years after matriculation. Students who take an approved leave of absence will have four years plus the length of time they were on the approved leave of absence, not to exceed one year, to complete the program. Students who receive a grade lower than "B-" in a practicum prerequisite course (see "Core Counseling Requirements" table under "Program Requirements") must retake the course within the next twelve months and receive a grade of "B-" or better.

Students in the program are required to complete 48 credit hours. The suggested minimum amount of work that a student should complete each year following matriculation to successfully complete the program appears below:

Suggested Incremental Time Frame Completion Rates

End of Year One	12 credit hours
End of Year Two	24 credit hours
End of Year Three	36 credit hours
End of Year Four	48 credit hours

WRITING PROGRAM

Writing competency is essential for successful completion of any coursework at Argosy University/Denver. Students who do not demonstrate adequate writing skills may be referred to take a writing skills course at any time during their time in the program. Any student who receives a Writing Course Referral must register for, and successfully complete, a developmental writing course by the end of the second full semester following the semester in which the referral was received in order to continue in the program. Professional Writing Skills (CE6140) is offered as an online course. Please see your academic advisor for more details. Argosy University/Denver also has an Academic Learning Center available at no cost to students that can be utilized for specific areas of writing difficulty.

PROFESSIONAL IDENTITY

Students are strongly encouraged to identify with the counseling profession through participation in professional organizations. The American Counseling Association (ACA) and the Illinois Counseling Association (ICA) are ideal sources for support for your ongoing professional development and for learning more about the counseling profession at a national and statewide level.

PROGRAM LEARNING OUTCOMES

1. Professional Identity: Value all aspects of professional functioning, including history, roles, organizational structures, ethics, legalities, standards, and credentialing
2. Social and Cultural Diversity: Apply core theory and research of the cultural context of relationships, issues, and trends in a multicultural and diverse society to the counseling profession
3. Human Growth and Development: Interpret and apply core theory and research of the nature and needs of individuals at all developmental levels
4. Career Development: Apply core theory and research of career development and related factors
5. Helping Relationships: Ethically and effectively deliver a range of counseling and consultation services
6. Group Work: Ethically and effectively deliver a range of group counseling methods and skills, and other group approaches
7. Assessment: Explain a range of individual and group approaches to assessment and evaluation
8. Research and Program Evaluation: Explain research methods, statistical analysis, needs assessment, and program evaluation to the counseling profession

ENDORSEMENT POLICY

Argosy University/Denver faculty will only endorse students for professional placement and licensure who have completed all formal coursework including all practicum/internship requirements. Recommendations for job placement, both oral and written, will be specific to the practice of areas for Licensed Professional Counselors, the employment for which the MA in Community Counseling Program student is prepared.

GRADUATION REQUIREMENTS

Students who are admitted into the MA in Community Counseling program will be responsible for completing the program requirements that are in effect at the time of their admission. However, Argosy University/Denver retains the right to modify these requirements in accordance with the demands of the field of professional counseling as well as programmatic standards.

To be eligible for graduation, students must meet the following requirements:

- Completion of 48 semester credit hours by the end of the twelfth semester of active registration, including the successful completion of practicum and internship seminars, and successful completion of two semesters of Professionalization Group.
- A grade point average of 3.0 or better on a scale of 4.0 with no more than two grades lower than “B-”, and a grade of “B-” or better in all practicum prerequisite courses.
- Satisfactory performance on the Counseling Competency Examination
- Satisfactory performance on the Comprehensive Examination no later than the twelfth semester of enrollment
- Successful completion of the practicum and internship
- A completed Petition to Graduate submitted to campus administration

PROGRAM REQUIREMENTS

The MA in Community Counseling program requires the satisfactory completion of 48 semester credit hours distributed as follows: core counseling requirements, 42 credit hours; professionalization group requirements; and practicum and internship requirements, 6 credit hours.

Core Counseling Requirements—Students Are Required to Take the Following

PC6000	Counseling Theory* (3)
PC6005	Maladaptive Behavior and Psychopathology* (3)
PC6025	Human Growth and Development* (3)
PC6104	Counseling Skills I* (3)
PC6300	Professional and Ethical Issues* (3)
PC6420	Community Mental Health (3)
PC6440	Child and Adolescent Counseling (3)
PC6505	Group Counseling*† (3)
PC6511	Social and Cultural Diversity (3)
PC6521	Research and Program Evaluation (3)
PC6525	Appraisal and Assessment (3)
PC6600	Career and Lifestyle Development (3)
PC6700	Couples and Family Counseling*† (3)
PC6900	Substance Abuse Counseling (3)

Core Counseling Requirements—42 Credit Hours

Professionalization Group Requirements—Students Are Required to Take the Following

PC6010	Professionalization Group I* (0)
PC6011	Professionalization Group II* (0)

Professionalization Group Requirements—0 Credit Hours

Practicum and Internship Requirements—Students Are Required to Take the Following

PC6410	Counseling Practicum (2)
PC6415	Counseling Internship* (2)

Practicum and Internship Requirements—6 Credit Hours

* Denotes practicum prerequisite. These courses are generally taken in the first year of study and considered a foundation for the other courses of the program. First-year students are encouraged to consult with their advisor before taking courses that are not first-year courses.

† Either Group Counseling (PC6505) or Couples and Family Counseling (PC6700) may be taken prior to practicum/internship.

‡ Students take for two semesters for a total of 4 credit hours.

Practicum and Internship Requirements

All students must successfully complete Professionalization Group II (PC6011), pre-practicum, practicum, and internship along with their related seminars. Students should refer to the Community Counseling Department's *Clinical Training Manual* to review specific requirements for the practicum and internship. The Clinical Training Department and the associate director of Training for the Community Counseling program provide preparation and guidance for the application process for obtaining clinical training placement. The Clinical Training Department also facilitates documentation related to clinical training placements. These forms can be found in the *Clinical Training Manual*.

Comprehensive Examination Requirements

All MA in Community Counseling students are required to successfully complete a Comprehensive Examination. The information tested by the exam covers the end-of-program learning outcomes required of students during the two years of study in the Community Counseling program. The Comprehensive Exam is generally held twice a year in June and December at the conclusion of the student's second year of study. Students must have successfully completed all required coursework, with the exception of practicum and internship seminars, to be eligible to take the Comprehensive Exam. Additional information regarding registration, qualification, format, and dates of the exam can be obtained from the Student Services Department or the program chair of the MA in Community Counseling program.

Students who are unable to pass the Comprehensive Examination will be allowed to retake the exam a maximum of two additional times. The exam may be retaken during the next scheduled administration of the exam. Students will receive information from the program chair concerning their performance on the examination. Assistance from faculty in constructing additional experiences and instruction aimed at enabling them to pass this program requirement. Any student who fails of the Comprehensive Examination a third time is automatically dismissed from the program.

Counseling Competency Examination Requirements

At the master's level, the Counseling Competency Examination (CCE) consists of a competency-based evaluation designed to evaluate the student's mastery of basic clinical assessment and therapeutic skills.

Students should be capable of demonstrating clinical competence via the master's in Community Counseling CCE both conceptually and in application. The community counseling faculty also expects that students who have learned theoretical and applied concepts in classroom courses will have made use of out-of-class clinical contacts (i.e., practicum, internship, on-site supervision, visiting lecturers) to refine and extend the skills to be evaluated by the CCE. Therefore, passing the seminar and site evaluation does not guarantee a passing grade on the CCE.

Descriptions and Procedures for Successful Completion of the Counseling Competency Examination

Procedures and detailed explanations of the organization outline for the Counseling Competency Examination (CCE) are contained in the *CCE Advisories* which are distributed to students by the seminar faculty in the fall semester.

The CCE is graded "High Pass," "Pass," "Pass with Revision" and "Fail." In the event that a student passes the CCE with revision, the practicum seminar leader will develop a remediation plan with the student. All revisions must be completed within one semester of the original CCE. In the event that a student fails the examination, he or she must seek remediation, and will be permitted to retake the examination. The Clinical Training Committee, in consultation with the initial examining faculty member, will recommend a program of remediation to address concerns noted in the first CCE. The student's progress in remediation will be taken into account. A student may retake the CCE one time. A second failure will result in dismissal from the school.

RECOMMENDED COURSE SEQUENCE FOR THE MASTER OF ARTS IN COMMUNITY COUNSELING PROGRAM

Students in the MA in Community Counseling program must complete a minimum of 48 semester credit hours of coursework, including two semesters of Professionalization Group and 6 credit hours of supervised clinical training experience. Students can begin the program in any of the three semesters. The suggested course sequences for students starting in the fall or spring semesters are found below. Students entering in the summer semester should see the suggested course sequence below.

Course Sequencing for Fall Admits

If you begin in the fall semester, the following is your anticipated course sequencing:

Year One

Fall Semester		Spring Semester		Summer Semester	
PC6000	Counseling Theory* (3)	PC6011	Professionalization Group II* (0)	PC6420	Community Mental Health (3)
PC6005	Maladaptive Behavior and Psychopathology* (3)	PC6025	Human Growth and Development* (3)		
PC6010	Professionalization Group I (0)	PC6300	Professional and Ethical Issues* (3)		
PC6104	Counseling Skills I* (3)	PC6700	Couples and Family Counseling† (3)		

Year Two

Fall Semester		Spring Semester		Summer Semester	
PC6505	Group Therapy (3)	PC6440	Child and Adolescent (3)	PC6415	Counseling Internship (2)
PC6525	Appraisal and Assessment (3)	PC6511	Social and Cultural Diversity (3)	PC6600	Career and Lifestyle Development (3)
PC6900	Substance Abuse Counseling (3)	PC6521	Research and Program Evaluation (3)		
PC6410	Counseling Practicum (2)	PC6415	Counseling Internship (2)		

* Denotes practicum prerequisite. These courses are generally taken in the first year of study and are considered a foundation for the other courses. First-year students are encouraged to consult with their advisor before taking courses that are not first-year courses.

† Either Group Counseling (PC6505) or Couples and Family Counseling (PC6700) may be taken prior to practicum/internship.

Course Sequencing for Summer Admits

If you begin in the summer semester, the following is your anticipated course sequencing:

Year One

Summer Semester		Fall Semester		Spring Semester	
PC6104	Counseling Skills I* (3) [summer session I]	PC6010	Professionalization Group I (0)	PC6025	Human Growth and Development* (3)
PC6300	Professionalization and Ethical Issues* (3) [summer session II]	PC6000	Counseling Theory* (3)	PC6700	Couples and Family Counseling† (3)
		PC6005	Maladaptive Behavior and Psychopathology* (3)	PC6011	Professionalization Group II (0)

Year Two

Summer Semester		Fall Semester		Spring Semester	
PC6420	Individual Assessment(3) [summer session I]	PC6525	Appraisal and Assessment (3)	PC6440	Child and Adolescent Counseling (3)
PC6600	Career and Lifestyle Development (3) [summer session I]	PC6900	Substance Abuse Counseling (3)	PC6511	Social and Cultural Diversity (3)
PC6415	Counseling Internship (2) [summer session I]	PC6505	Group Counseling (3)	PC6521	Research and Program Evaluation (3)
		PC6410	Counseling Practicum (2)	PC6415	Counseling Internship (2)

* Denotes practicum prerequisite. These courses are generally taken in the first year of study and are considered a foundation for the other courses. First-year students are encouraged to consult with their advisor before taking courses that are not first-year courses.

† Either Group Counseling (PC6505) or Couples and Family Counseling (PC6700) may be taken prior to practicum/internship.

Schedule of Tuition and Fees

The following schedule of tuition and fees will become effective September 1, 2006. Argosy University reserves the right to add or change any of the fees or charges listed below at any time without prior written notice.

TUITION

Business Programs	Cost Per Semester Credit Hour
Associate of Applied Science (AAS) in Accounting Technology	\$ 425.00
Associate of Applied Science (AAS) in Business Management	425.00
Associate of Applied Science (AAS) in Computer Software Technology	425.00
Bachelor of Science (BS) in Business Administration Degree Completion Program	425.00
Master of Business Administration (MBA) Program	525.00
Doctor of Business Administration (DBA) Program	750.00
Education Programs	
Doctor of Education (EdD) in Educational Leadership Program	750.00
Doctor of Education (EdD) in Instructional Leadership Program	750.00
Health Sciences Programs	
Associate of Applied Science (AAS) in Medical Assisting	425.0
Psychology Programs	
Associate of Applied Science (AAS) in Criminal Justice	425.00
Associate of Applied Science (AAS) in Paralegal	425.00
Bachelor of Arts (BA) in Psychology Degree Completion Program	425.00
Master of Arts (MA) in Community Counseling Program	525.00
Doctor of Education (EdD) in Counselor Education & Supervision Program	750.00
Doctor of Education (EdD) in Organizational Leadership Program	750.00

TRAINING AND PROGRAM-RELATED FEES

Psychology Program Fees	Cost Per Semester
Professional Liability Insurance (required for all practicum)	20.00
Testing Materials (PC6600)	25.00

OTHER NON-REFUNDABLE STUDENT CHARGES

Item	Cost
Application for Admission Fee ¹	50.00
Course Add/Drop Fee ²	50.00
Graduation Fee ³	150.00
ID Replacement Fee	10.00
Installment Plan Fee (per semester)	35.00
Late Registration Fee	50.00
Late Payment Fee	25.00
Returned Check Fee	35.00
Student Activity Fee (fall and spring semesters) ⁴	25.00
Technology Fee (per credit hour)	10.00
Transcript Fee	No Charge
Express Transcript Fee ⁵	20.00

1 Non-refundable, except in California.

2 Students who elect to change their schedule after registration may do so by completing a Course Add/Drop Request Form. The Course Add/Drop Fee is assessed for each request form submitted to the Student Services Office. Multiple changes may be submitted on one form.

3 A Graduation Fee is assessed to all degree seeking students upon completion of their program of study and prior to the receipt of their diploma.

4 Students enrolled in no greater than 1 credit hour each semester are exempt from the Student Activity Fee.

5 An Express Transcript Fee is charged for transcripts requested to be sent via an overnight carrier.

Faculty Descriptions

CORE FACULTY

Kristin Benson, PsyD

University of St. Thomas
Dean, College of Health Sciences

Kathleen Cornett, PhD

Walden University
Dean, College of Business and Information Technology

Barbara Kelly, PsyD

Forest Institute of Professional Psychology
Associate Dean, College of Psychology and Behavioral Sciences

Kathy McCarville, EdD

National-Louis University
Dean, College of Education and Human Development

John T. O'Regan, PhD, ABPP

University of Missouri
Dean, College of Psychology and Behavioral Sciences

Rhonda Eaker, MEd

University of California, Berkeley
College of Business and Information Technology

Maurice Ivy, DM

University of Phoenix
College of Business and Information Technology

Thomas Johnson, PhD

University of Florida
College of Psychology and Behavioral Sciences

Lawrence Jones, MA

National University
General Education

Diana Joy, MA

University of Northern Colorado
College of Psychology and Behavioral Sciences

Michelle Post, MBA

University of Phoenix
College of Business and Information Technology

Cynthia Scarlett, PhD

The Fielding Graduate University
College of Business and Information Technology

Karl Sterner, EdD

Argosy University
College of Education and Human Development
College of Business and Information & Technology

Brandon Young, MA

University of Colorado at Denver
College of Psychology and Behavioral Sciences



ARGOSY UNIVERSITY
DENVER
1200 Lincoln Street
Denver, CO 80203
1.303.248.2700
1.866.431.5981

1.800.377.0617
www.argosyu.edu