



ARGOSY UNIVERSITY | DALLAS
Academic Catalog Addendum 2006–2007

Effective September 1, 2006 – August 31, 2007

This catalog was prepared by Argosy University, Two First National Plaza, 20 South Clark Street Chicago, Illinois 60603. The information contained herein applies to the academic years 2006–2007. Curriculum, fees, expenses and other information described herein, while current at the time of publication, are subject to change without notice at the discretion of Argosy University. For more information, write to the above address or phone 1.800.377.0617.

Table of Contents

Section One

Accreditation and Programs

Institutional Accreditation	3
State Licensing	3
Argosy University/Dallas Programs	3

College of Education and Human Development

Section Two

Master of Arts in Education in Educational Leadership Program

Admission Requirements	7
Graduation Requirements	7
Program Requirements	7

Section Three

Master of Arts in Education in Instructional Leadership Program

Admission Requirements	8
Graduation Requirements	8
Program Requirements	8
General Concentration with Principal Certification Option for the Master of Arts in Education in Instructional Leadership Program	9

The College of Psychology and Behavioral Sciences

Section Four

Master of Arts in Clinical Psychology Program

Program Overview	13
Admission Requirements	13
Enrollment Requirements	14
Graduation Requirements	14
Program Requirements	15
Course/Credit Transfer	16

Section Five

Master of Arts in Professional Counseling Program

Program Overview	18
Admission Requirements	18
Enrollment Requirements	19
Graduation Requirements	19
Program Requirements	19
Student-At-Large Status	20
Course/Credit Transfer	21

Section Six

Doctor of Psychology in Clinical Psychology Program

Program Overview	22
Admission Requirements	22
Enrollment Requirements	23
Graduation Requirements	24
Program Requirements	24
Course/Credit Transfer	27

Appendix I

Schedule of Tuition and Fees	28
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Appendix II

Faculty Descriptions	29
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Note: The Bachelor of Arts (BA) in Psychology Degree Completion Program and the Master of Business Administration (MBA) can be found in the *Academic Catalog* starting on page 66.

Accreditation and Programs

The information listed in this addendum applies to the *Argosy University Academic Catalog 2006–2007*. To ensure that this information is applied to the proper publication please refer to the effective date, September 1, 2006–August 31, 2007 on the front cover of the *Academic Catalog*. If you have questions related to information this addendum, please contact your academic advisor or program chair for assistance.

ARGOSY UNIVERSITY/DALLAS

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Admissions FAX: 1.214.378.8555
Financial Aid FAX: 1.214.459.2231
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INSTITUTIONAL ACCREDITATION

Argosy University is accredited by the Higher Learning Commission and is a member of the North Central Association (NCA) (30 North LaSalle Street, Suite 2400, Chicago, IL 60602, 1.800.621.7440, www.ncahlc.org).

STATE LICENSING

Argosy University/Dallas is authorized by the Texas Higher Education Coordinating Board (Box 12788, Austin, TX 78711, 1.512.427.6225).

ARGOSY UNIVERSITY/DALLAS PROGRAMS

College of Business and Information Technology

Master of Business Administration (MBA)

- Business Administration
 - Includes a concentration in Management*

College of Education and Human Development

Master of Arts in Education (MAEd)

- Educational Leadership
- Instructional Leadership
 - Upon completion of program students may choose to complete Principal Certification*

College of Psychology and Behavioral Sciences

Bachelor of Arts (BA)

- Psychology (Degree Completion Program)
 - May choose an optional concentration in Substance Abuse*

Master of Arts (MA)

- Clinical Psychology
- Professional Counseling

Doctor of Psychology (PsyD)

- Clinical Psychology

Note to Students: Argosy University/Dallas also offers the Bachelor of Arts (BA) in Psychology Degree Completion Program and the Master of Business Administration (MBA) degree program. Complete Admissions, Graduation, and Program requirements for these programs can be found on pages 66 to 75 of the *Argosy University Academic Catalog 2006–2007*.

College of Education and Human Development

Master of Arts in Education in Educational Leadership Program

The Master of Arts in Education (MAEd) in Educational Leadership program with a concentration in educational leadership is designed to prepare graduates for responsible roles as leaders in the field of education.

ADMISSION REQUIREMENTS

- A bachelor's degree from a regionally accredited institution, a nationally accredited institution approved and documented by the faculty and dean of the College of Education and Human Development, or an appropriately certified foreign institution.
- A grade point average of at least 3.0 (on a scale of 4.0) during the last two years of undergraduate work and any subsequent study.
- A minimum written TOEFL® score of 550 (paper version), 213 (computer version) or 79 (Internet version) for all applicants whose native language is not English or who have not graduated from an institution at which English is the language of instruction.

All applications for admission must be submitted to the Admissions Department. An admissions representative is available to help interested applicants complete the following required documentation:

- Completed Application for Admission Form
- Application fee (non-refundable, except in California)
- Personal/professional goal statement with a self-appraisal of qualifications for the profession
- Current résumé
- The names and contact information of three professional and/or academic references Three completed Applicant Recommendation Forms
- Official transcripts from all postsecondary schools attended

Exceptions to the Minimum Grade Point Average

Applicants with grade point averages lower than the stated program minimums will be considered for admission on an exception basis with significant evidence of academic and professional potential. This potential may be demonstrated by the career and/or personal accomplishments indicated in the statement of academic and professional goals, the career summary, and academic or professional letters of recommendation.

Exceptions must be recommended by the Admissions Committee and approved by the campus dean or program chair. Exceptions must be justified, documented, signed, placed, and retained in the student's academic file. Students admitted on an exception basis will be admitted as regular students on first semester probation. See "Exceptions to Admission Requirements" in section 5 of the *Academic Catalog* under "Admission Policies."

GRADUATION REQUIREMENTS

A student is eligible for graduation in the MAEd in Educational Leadership program when the following requirements are met:

- Satisfactory completion of all requirements in the program of study (a minimum of 36 credit hours), including core, general program or concentration, Capstone Project, and elective requirements.
- A grade point average of 3.0 or higher (on a scale of 4.0), and a grade of "B-" or better in all required courses.
- A completed Petition to Graduate submitted to campus administration

Note: Texas Law requires an internship for principal certification candidates; thus, students who are pursuing all-level principal certification will be required to do an internship as part of their preparation. Additionally, students must have two years of credible teaching experience as a classroom teacher before they will be eligible to receive the Standard Principal Certificate in the state of Texas.

PROGRAM REQUIREMENTS

The MAEd in Educational Leadership program requires the satisfactory completion of 36 semester credit hours distributed as follows: core requirements, 18 credit hours; concentration requirements, 18 credit hours including the Capstone Project requirement.

Core Requirements—Students Are Required to Take the Following

E6100	Research in Education (3)
E6032	Historical and Philosophical Foundations of Education (3)
E6420	Multicultural Education in Contemporary Societies (3)
–or–	
E6900	Cultural Diversity (3) A course in technology (3)
E6331	Curriculum Theory and Design (3)
E6501	Current Trends in School Curriculum (3)

Core Requirements—18 Credit Hours

Concentration Requirements—Students Are Required to Take the Following

E6137	Educational Leadership (3)
E6703	School Organization Communication Skills (3)
E6232	Educational Law (3)
E6705	Organizational Management and Development (3)
E6361	Foundations of Exceptional Student Education (3)
E6925	Capstone Project (3)

Required Courses—18 Credit Hours

Note: Texas Law requires an internship for principal certification candidates; thus, students who are pursuing all-level principal certification will be required to do an internship as part of their preparation.

Master of Arts in Education in Instructional Leadership Program

The Master of Arts in Education (MAEd) in Instructional Leadership program is for those students who wish to develop or enhance classroom skills, become curriculum supervisors, or become educational leaders with instruction as their main focus.

ADMISSION REQUIREMENTS

- A bachelor's degree from a regionally accredited institution, a nationally accredited institution approved and documented by the faculty and dean of the College of Education and Human Development, or an appropriately certified foreign institution.
- A grade point average of at least 3.0 (on a scale of 4.0) during the last two years of undergraduate work and any subsequent study.
- A minimum written TOEFL® score of 550 (paper version), 213 (computer version) or 79 (Internet version) for all applicants whose native language is not English or who have not graduated from an institution at which English is the language of instruction.

All applications for admission must be submitted to the Admissions Department. An admissions representative is available to help interested applicants complete the following required documentation:

- Completed Application for Admission Form
- Application fee (non-refundable, except in California)
- Personal/professional goal statement with a self-appraisal of qualifications for the profession
- Current résumé
- The names and contact information of three professional and/or academic references
- Official transcripts from all postsecondary schools attended

Exceptions to the Minimum Grade Point Average

Applicants with grade point averages lower than the stated program minimums will be considered for admission on an exception basis with significant evidence of academic and professional potential. This potential may be demonstrated by the career and/or personal accomplishments indicated in the statement of academic and professional goals, the career summary, and academic or professional letters of recommendation. Exceptions must be recommended by the Admissions Committee and approved by the campus dean or program chair. Exceptions must be justified, documented, signed, placed, and retained in the student's academic file. Students admitted on an exception basis will be admitted as regular students on first semester probation. See "Exceptions to Admission Requirements" in section 5 of the *Academic Catalog* under "Admission Policies."

GRADUATION REQUIREMENTS

A student is eligible for graduation in the MAEd in Instructional Leadership program when the following requirements are met:

- Satisfactory completion of all requirements in the program of study (a minimum of 36 credit hours), including core, general program or concentration, and Capstone Project.
- A grade point average of 3.0 or higher (on a scale of 4.0), and a grade of "B-" or better in all required courses.
- A completed Petition to Graduate submitted to campus administration

PROGRAM REQUIREMENTS

The MAEd in Instructional Leadership program requires the satisfactory completion of 36 semester credit hours distributed as follows: core requirements, 18 credit hours; and general program requirements, 18 credit hours including a Capstone Project.

General Program Requirements—Students Are Required to Take the Following

E6100	Research in Education (3)
E6032	Historical and Philosophical Foundations of Education (3)
E6420	Multicultural Education in Contemporary Society (3)
–or–	
E6900	Cultural Diversity (3) A course in educational technology (3)
E6331	Curriculum Theory and Design (3)
E6501	Current Trends in School Curriculum (3)

Core Requirements—18 Credit Hours

General Program Concentration Requirements—Students Are Required to Take the Following

E6610	Learning Theories and Teaching Strategies (3)
E6333	Curriculum Planning: Elementary School (3)
–or–	
E6334	Curriculum Planning: Secondary Education (3)
E6925	Capstone Project (3)

Students choose three of the following courses:

E6339	School Organization and Curriculum
E6350	Advanced Supervision of Instruction
E6510	Measurement and Assessment in Education
E6620	Supervision of Curriculum

General Program Concentration Requirements—18 Credit Hours

**GENERAL CONCENTRATION WITH PRINCIPAL CERTIFICATION
OPTION FOR THE MASTER OF ARTS IN EDUCATION IN
INSTRUCTIONAL LEADERSHIP PROGRAM**

Upon completion of the Master of Arts in Education in Instructional Leadership general program degree requirements (see above), those individuals seeking principal certification will be required to take a minimum of 12 semester credit hours of additional coursework, which includes an internship.

**Principal Certification Requirements—
Students Are Required to Take the Following**

E6232	Educational Law (3)
E6705	Human Resource Management and Development (3)
E6361	Foundations of Exceptional Student Education (3)
E6925	Capstone Project/Internship (3)

Note: Texas Law requires an internship for principal certification candidates; thus, students who are pursuing all-level principal certification will be required to do an internship as part of their preparation. Additionally, students must have two years of credible teaching experience as a classroom teacher before they will be eligible to receive the Standard Principal Certificate in the state of Texas.

The College of Psychology and Behavioral Sciences

Master of Arts in Clinical Psychology Program

PROGRAM OVERVIEW

The Master of Arts (MA) in Clinical Psychology program is designed to educate and train students to enter professional careers as master's-level practitioners. Argosy University/Dallas provides an educational program with all the necessary theoretical and clinical elements necessary for graduates to be effective members of a mental health team. The program introduces students to basic clinical skills that integrate individual and group theoretical foundations of applied psychology into appropriate client interaction and intervention skills. Additionally, it offers excellent preparation for those considering application to the PsyD in Clinical Psychology program.

Eligibility for Licensure

Graduates of the MA in Clinical Psychology program may wish to pursue licensure in Texas as a Licensed Psychological Associate (LPA). It is the student's responsibility to determine the requirements for professional licensure in the state they wish to practice. For more information and application materials, please contact the Texas State Board of Examiners of Psychologists (333 Guadalupe, Tower 2, Room 450, Austin, Texas, 78701, 512.305.7900).

Faculty Advisement

Students are assigned an academic faculty advisor upon admission to the Master of Arts in Clinical Psychology program. Academic advisors are available to discuss matters related to professional development and progress in the program. Students are strongly encouraged to consult with their academic advisors when they have questions or problems in these areas.

Clinical Training Overview

Clinical training involves the supervised out-of-class student contact with a clinical population. Through this contact, students apply their theoretical knowledge, implement clinical techniques based on this knowledge, and develop the professional and personal attitudes of master's level clinical psychology practitioners. By the end of clinical training, Argosy University/Dallas students possess effective assessment and intervention skills, and practice in a highly ethical manner.

ADMISSION REQUIREMENTS

The application process for admission into the MA in Clinical Psychology program requires the submission of all materials that will enable the Admissions Committee to verify the applicant's academic qualifications to enroll at a graduate professional school. Because the Admissions Committee also takes into consideration the qualities essential to becoming an effective mental health professional, material also is required to help determine the individual's personal integrity, maturity, interpersonal skills, and ability to communicate.

- A bachelor's degree from a regionally accredited institution, a nationally accredited institution approved and documented by the faculty and dean of the College of Psychology and Behavioral Sciences, or an appropriately certified foreign institution.
- A grade point average of at least 3.0 (on a scale of 4.0) for the last 60 hours of coursework (including graduate work).
- A minimum written TOEFL® score of 550 (paper version), 213 (computer version), or 79 (Internet version) for all applicants whose native language is not English or who have not graduated from an institution at which English is the language of instruction.
- Completion of an interview with a member of the program Admissions Committee.

All applications for admission must be submitted to the Admissions Department. An admissions representative is available to help interested applicants complete the following required documentation:

- Completed Application for Admission Form
- Application fee (non-refundable, except in California)
- Personal/professional goal statement with a self-appraisal of qualifications for the profession
- Current résumé (or career summary)
- Three completed Applicant Recommendation Forms
- Official transcripts from all postsecondary schools attended

Exceptions to the Minimum Grade Point Average

Applicants with grade point averages lower than the stated program minimums may be considered for admission with significant evidence of academic and professional potential demonstrated by the career and/or personal accomplishments indicated in the statement of academic and professional goals, the career summary, and academic or professional letters of recommendation. Exceptions must be recommended by the Admissions Committee and program chair, and approved by the college dean. Exceptions must be justified, documented, signed, placed, and retained in the student's academic file. Students admitted on an exception basis will be admitted as regular students on first semester probation. See "Exceptions to Admission Requirements" in section 5 of the *Academic Catalog* under "Admission Policies."

After reviewing each applicant's qualifications, the school will notify applicants if they have been invited for a personal interview with faculty members. Subsequent to the interview, the Admissions Committee will make a determination regarding admission to the program. The director of Admissions will notify all applicants of the Admissions Committee's decisions. Accepted applicants are required to remit a non-refundable \$200 deposit by the date

stipulated on the written notification to reserve a place in the entering class. The deposit will be applied toward the tuition of the student's first semester as a matriculated student.

Prerequisites for Admission

Applicants are expected to have completed the following undergraduate foundation courses, or their equivalents:

Students Must Complete the Following Prior to Admission or by the End of the First Year in the Program

PSY101	General Psychology (3)
PP4410	Maladaptive Behavior and Psychopathology (3)
PSY102	Tests and Measures (3)
–or–	
PSY415	Psychological Assessment (3)
PSY210	Statistics (3)
–or–	
PSY302	Research Methods (3)
PSY361	Personality Theories (3)

These courses provide a foundation for the required curriculum and offer perspectives and information that complement those of the clinical psychology program. Students who have not completed these courses prior to admission must do so no later than the end of the first year of enrollment. Students may not be eligible to register for certain courses in their program for which one or more of these courses serve as prerequisites.

Argosy offers online undergraduate courses in all of the above subject areas. Students who have completed one or more prerequisites for admission courses after being admitted to the program must submit an official transcript documenting their completion to the Student Services Department.

Application Deadlines

Fall Admission

January 15	Priority deadline
May 15	Final deadline (applications may be accepted after this date dependent on space availability)

Spring Admission

November 15	Final deadline
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Summer Admission

March 15	Final deadline
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Deferral Policy

An applicant admitted to Argosy University/Dallas who finds that pressing and unforeseen circumstances prevent him or her from matriculating during the semester for which he or she was admitted, may request a deferral of admission for up to one year from the semester for which he or she was admitted. A student who wishes to request a deferral should send a letter to the Admissions Department indicating his or her special circumstances, along with the required non-refundable tuition deposit, by the deadline indicated in the acceptance letter. If deferral is granted, an additional \$200 non-refundable deposit is required, for a total deposit of \$400.

ENROLLMENT REQUIREMENTS

Students in the Master of Arts in Clinical Psychology program have the option to maintain a full-time or part-time course load. Students are encouraged to register for a minimum of 6 credit hours each semester. The most effective way of achieving the program's objectives is to take the theoretical and practical courses over a two- or three-year period in the order recommended by the faculty.

Additional Requirements for Academic Progress

Each student must make satisfactory progress toward their master's degree by maintaining a GPA of 3.0 (on a scale of 4.0), as well as proceeding through the course of study at a pace leading to completion within a maximum time period of five years.

The minimum accumulation of credit hours suggested for satisfactory progress are as follows:

Suggested Incremental Time Frame Completion Rates

End of Year One	14 credit hours
End of Year Two	28 credit hours
End of Year Three	40 credit hours
End of Year Four	52 credit hours
End of Year Five	52 credit hours

Students who receive a grade below "B-" in a core course must retake this course no later than the end of the next calendar year. Core courses in the MA in Clinical Psychology program include all courses except the required psychotherapy courses.

Students who receive a grade below "B-" in a required psychotherapy course must either retake the same course or substitute the remaining option from the required psychotherapy courses in order to satisfy the program requirement. However, it is in the student's best interest to retake the same course, since only the second higher grade is used to calculate the cumulative grade point average. Also, students who are subsequently admitted to the doctoral program must receive a grade of "B-" or better in all required psychotherapy courses.

GRADUATION REQUIREMENTS

To be eligible for graduation, students in the MA in Clinical Psychology program must successfully complete the following:

- 52 semester credit hours of coursework (including 6 credit hours of practicum and practicum seminar)
- Clinical Evaluation Competency
- Clinical Comprehensive Examination

PROGRAM REQUIREMENTS

The MA in Clinical Psychology program requires the successful completion of 52 semester credit hours distributed as follows: assessment requirements, 8 credit hours; clinical intervention and psychotherapy requirements, 15 credit hours; diversity requirement, 3 credit hours; ethics and professional conduct requirements, 5 credit hours; human development requirement, 3 credit hours; psychopathology requirements, 6 credit hours; statistics and research methods requirement, 3 credit hours; supervision and consultation requirement, 3 credit hours; and practicum and practicum seminar requirements, 6 credit hours.

Assessment Requirements—Students Are Required to Take the Following

PP7370	Cognitive Assessment (3)
PP7371	Objective Personality Assessment (3)
PP7378	Objective Personality Assessment Lab (1)
PP7380	Cognitive Assessment Lab (1)

Assessment Requirements—8 Credit Hours

Clinical Intervention and Psychotherapy Requirements—Students Are Required to Take the Following

PP8010	Cognitive Behavioral Theory and Therapy (3)
—or—	
PP8020	Person-Centered and Experiential Theory and Therapy (3)
PP8035	Basic Intervention Skills (3)
Students Choose Three of the Following	
PP7359	Introduction to Clinical Psychopharmacology and Substance Abuse (3)
PP8010	Cognitive Behavioral Theory and Therapy (3)
PP8020	Person-Centered and Experiential Theory and Therapy (3)
PP8030	Psychodynamic Theory and Psychotherapy (3)
PP8050	Family and Couples Therapy (3)
PP8060	Group Psychotherapy (3)

Clinical Intervention and Psychotherapy Requirements—15 Credit Hours

Diversity Requirement—Students Are Required to Take the Following

PP8022	Exploring Diversity (3)
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Diversity Requirement—3 Credit Hours

Ethics and Professional Conduct Requirements—Students Are Required to Take the Following

PP7100	Professional Issues: Ethics, Conduct and Law (3)
PP7110	Professionalization Group I (1)
PP7111	Professionalization Group II (1)

Ethics and Professional Conduct Requirements—5 Credit Hours

Note: Professionalization groups must be taken in the first two semesters of the student's enrollment

Human Development Requirement—Students Are Required to Take the Following

PP7010	Lifespan Development (3)
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Human Development Requirement—3 Credit Hours

Psychopathology Requirements—Students Are Required to Take the Following

PP7330	Child and Adolescent Psychopathology (3)
PP7501	Adult Psychopathology (3)

Psychopathology Requirements—6 Credit Hours

Statistics and Research Methods Requirement—Students Are Required to Take the Following

PP7200	Statistics and Research Methods I (3)
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Statistics and Research Methods Requirement—3 Credit Hours

Supervision and Consultation Requirement—Students Are Required to Take the Following

PP7350	Consultation and Supervision (3)
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Supervision and Consultation Requirement—3 Credit Hours

Practicum and Practicum Seminar Requirements—Students Are Required to Take the Following

PP6201	Practicum (3)
PP6202	Practicum Seminar (3)

Practicum and Practicum Seminar Requirements—6 Credit Hours

Professionalization Group Requirements

During the first year, students participate in weekly Professionalization Groups that focus on topics related to professional psychology. Through readings and discussions led by a faculty member, students begin to develop a professional identity and become familiar with current issues in clinical psychology. The groups provide a comfortable environment in which students can freely exchange concerns, questions, and issues relevant to their studies and their future careers.

Practicum and Practicum Seminar Requirements

The practicum is an opportunity for Argosy University/Dallas students to work under supervision with a clinical population in a mental health delivery system. The practicum requires the student to adjust to and work in an established program in a way that is mutually beneficial to the training site and to the student's professional growth. The learning that takes place in such an environment will transfer to other clinical situations, and becomes an integral part of the foundation for sound clinical practice in the future.

Each practicum requires a minimum of 250 hours (500 over two sites—approximately 20 hours per week) of clinical training. Some practicum sites may require additional hours beyond this minimum requirement. It is expected that at least 75 hours of the practicum hours should involve direct service, including diagnostic or intervention sessions with clients, psychological evaluations, and preventive or outreach services. The practicum/seminar carries 3 credit hours per semester, or 6 credit hours per academic year. Some practicum sites require placement for 12 months per calendar year. All Argosy University/Dallas students enrolled in practicum attend a weekly one-hour practicum seminar led by a faculty member. A practicum may not be done in a student's place of employment, nor are practicum requirements waived.

Practicum Eligibility

All students who enter the practicum application process must be in good academic standing, have a minimum GPA of 3.0 (on a scale of 4.0), and have completed the academic planning which will allow for the following practicum prerequisite courses to be successfully completed prior to the beginning of the practicum (see following). Students must demonstrate the readiness to assume a professional role and interact appropriately with clients. Personal adjustment issues, interpersonal difficulties, poor communication skills, or other behavioral problems may reflect on a student's ability to interact with clients in a competent and ethical manner. Students on probation are not eligible to make application to practicum or to begin practicum. Students placed on probation during practicum must petition the director of Clinical Training regarding their eligibility to continue practicum.

To be eligible for practicum, a student must have successfully completed (or transferred, if applicable) the following courses:

Practicum Prerequisites

PP7010	Lifespan Development (3)
PP7110	Professionalization Group I (1)
PP7100	Professional Issues: Ethics, Conduct, and Law (3)
PP7111	Professionalization Group II (1)
PP7330	Child and Adolescent Psychopathology (3)
PP7370	Cognitive Assessment (3)
PP7371	Objective Personality Assessment (3)
PP7378	Objective Personality Assessment Lab (1)
PP7380	Cognitive Assessment Lab (1)
PP7501	Adult Psychopathology (3)
PP8010	Cognitive Behavioral Theory and Therapy (3)
–or–	
PP8020	Person-Centered and Experiential Theory and Therapy (3)
PP8035	Basic Intervention Skills (3)

All students enrolled in a practicum also must attend a practicum seminar. The seminar meets weekly throughout the academic year and allows the student to reflect on practicum experiences and to acquire additional skills and attitudes useful in field training. The specific content and emphasis of the seminar series varies according to the practicum setting and focus of the enrolled students

Clinical Competency Evaluation Requirements

The Clinical Competency Evaluation (CCE) ensures students are prepared to demonstrate their theoretical knowledge, applied clinical skills, and professional attitudes in supervised clinical field training. Faculty and independent field supervisors assess student’s clinical skills in a variety of areas including ability to manage an intake interview, arrive at an accurate diagnosis, formulate a case conceptually, make appropriate treatment recommendations, and provide ethical psychotherapy.

Students should refer to the *Clinical Training Manual* for complete information regarding the CCE requirements.

Clinical Comprehensive Examination Requirements

All students enrolled in the master’s in Clinical Psychology program are required to complete a written Clinical Comprehensive Exam (COMPS). The examination requires students to integrate material from courses and practicum by demonstrating mastery and organization of the material in a coherent and logical manner.

Students who are unable to pass the Comprehensive Exam will receive information concerning their performance, as well as assistance in constructing addition experiences and instruction enabling them to pass this requirement.

The student must have successfully completed all prerequisite coursework to be eligible to sit for the Clinical Comprehensive Exam. Furthermore, the student must be in good standing with a GPA of 3.0 or higher. For a list of prerequisite coursework, please refer to the *Clinical Training Manual*.

Students must take and successfully complete the CCE before graduating. The exam is offered twice a year, in May and August. Students must declare their intention to sit for the exam in the semester prior to its offering.

COURSE/CREDIT TRANSFER

Transfer of Courses/Credit to the Master of Arts in Clinical Psychology Program From Other Institutions

Students who have completed graduate coursework at another institution may petition for transfer of courses into the MA in Clinical Psychology program up to a maximum of 15 credit hours (five courses). For a course to be considered eligible for transfer, the following conditions must be met:

- Course descriptions and syllabi must demonstrate that the course taken by the student is identical to the Argosy University/Dallas course in content, skill areas, and rigor.
- The course must be from a regionally accredited institution and must have been taken within five years of the date applied for transfer credit (unless using them as part of employment and can verify competence in some objective way).
- The student must meet a grade requirement of “B” or better for all courses, with a grade requirement of “A” for skills courses (see courses that may transfer after additional review).
- Syllabi must accompany course descriptions to assist faculty in evaluating the courses.
- Assessment courses will only be considered for transfer credit under unique circumstances and evidence indicating a student has an expert level of proficiency in test administration and interpretation. A sample protocol and report must accompany an application to transfer assessment credit.
- All transfer credit decisions are final

Following is a list of courses that will be reviewed for transfer into the MA in Clinical Psychology program without additional requirements or processes:

Argosy University Courses that May Be Requested for Transfer

PP6506	Lifespan Development
PP7000	History and Systems
PP7040	Cognition and Affective Processes
PP7050	Physiological Psychology
PP7060	Social Psychology
PP7200	Statistics and Research Methods I
PP7330	Child and Adolescent Psychopathology
PP7360	Introduction to Clinical Psychopharmacology
PP7501	Adult Psychopathology
PP8645	Introduction To Neuropsychology
	Electives [one general, one Special Populations, one Advanced Intervention—must correspond to a course in the <i>Argosy University Academic Catalog</i>]

The following is a list of courses that may transfer upon demonstration that the student learned the identified skill in addition to learning about the topic. These courses must have either a skills component noted in the syllabus and/or a sample report attached. The student also must have earned a grade of "A" in the skills course.

Courses that May Transfer After Additional Review

PP7369	Basic Intervention Skills and Models
PP7370	Cognitive Assessment*
PP8010	Cognitive Behavioral Theory and Therapy
PP8020	Person-Centered and Experiential Theory and Therapy
PP8030	Psychodynamic Theory and Therapy [no skills component necessary, grade requirement of "A" in course].
PP8050	Family and Couples Therapy
PP8060	Group Psychotherapy

* Students must demonstrate evidence of expertise through a combination of experience, training and demonstration through sample protocol, related assessment report and practice demonstration.

Following is a list of courses that will not be reviewed for transfer.

Non-Transferable Courses

PP7100	Professional Issues: Ethics, Conduct, and Law
PP7111	Professionalization Group II
PP7201	Statistics and Research Methods II
PP7371	Objective Personality Assessment Professionalization Groups Practicum of any level or type

All course transfer requests must be submitted to the Student Services Department before or during the first semester of enrollment in the program. Transfer Request Forms are available from the Student Services Department. A separate form must be submitted for each course request. The transfer request must be accompanied by a transcript reflecting completion of the course and the grade received, along with other supporting documentation, such as course description, syllabus, and work samples. The request will be reviewed and a decision rendered within four weeks of the request. If approved, the transferred course and credits will appear on the student's transcript as a "transfer course" under the corresponding course number and title.

Transfer of Courses/Credit from Another Argosy University Campus

Students who transfer from one Argosy University campus to another may receive credit for a course taken at the original campus, if the course is substantially similar (80 percent or more) to the one offered at the transfer campus. In cases where the course is similar but not identical, the campus has the option to review for approval or denial. Students at Argosy University/Dallas who wish to submit course transfer requests for courses taken at another Argosy University campus must do so before or during the first semester of enrollment at Argosy University/Dallas.

**Transfer of Courses/Credit to the
Doctor of Psychology in Clinical Psychology Program
from the Master of Arts in Clinical Psychology Program**

All courses successfully completed in the MA in Clinical Psychology program that are also required in the PsyD in Clinical Psychology curriculum will be applied toward that degree program. Other coursework completed in the MA in Clinical Psychology program will be considered for transfer to the doctoral program on a case-by-case basis.

Master of Arts in Professional Counseling Program

PROGRAM OVERVIEW

The Master of Arts (MA) in Professional Counseling program at Argosy University/Dallas is designed to prepare students for the practice of professional counseling. The program promotes the development of attitudes, knowledge, and skills essential to becoming thoughtful, skilled, and ethical professionals who can provide counseling services in a wide variety of government, community, and private settings. Graduates meet the academic requirements for one or more Texas state license exams.

Program Formats

Courses are offered weekdays, Saturdays, and online. Not all courses are offered at all times. Not all courses are offered online.

Eligibility for Licensure

Graduates of the MA in Professional Counseling program are eligible to pursue licensure in Texas as a Licensed Professional Counselor (LPC). For more information about LPC licensure and application materials please contact:

Texas State Board of Examiners
of Professional Counselors
Texas Department of Health
1100 West 49th Street
Austin, Texas 78756-3183, USA

Email: lpc@tdh.state.tx.us
Telephone: 512.834.6658
Fax: 512.834-6789

www.tdh.state.tx.us/hcqs/plc/lpc/lpc_def.htm

With additional coursework, students may be eligible to pursue licensure in Texas as a Licensed Marriage and Family Therapist (LMFT). It is the student's responsibility to determine the requirements for professional licensure in the state they wish to practice. For more information about LMFT licensure and application materials please contact:

Texas State Board of Examiners of Marriage
and Family Therapists
Texas Department of Health
1100 West 49th Street
Austin, Texas 78756-3183, USA

Email: mft@tdh.state.tx.us
Telephone: 512.834.6657
Fax: 512.834.6677

www.tdh.state.tx.us/hcqs/plc/mft.htm

Masters-level certification or licensure varies from state to state; students interested in pursuing licensure in states other than Texas should contact that state's department of professional regulation for information. The American Counseling Association (ACA) and the National Board for Certified Counselors (NBCC) frequently publish information on professional issues of importance to professional counselors, including licensure, on their web pages: www.counseling.org and www.nbcc.org.

Faculty Advisement

Students are assigned an academic advisor upon admission to the MA in Professional Counseling program. Academic advisors are available to discuss matters related to professional development and progress in the program. Students are strongly encouraged to consult with their advisors when they have questions and problems in these areas.

ADMISSION REQUIREMENTS

- A bachelor's degree from a regionally accredited institution, a nationally accredited institution approved and documented by the faculty and dean of the College of Psychology and Behavioral Sciences, or an appropriately certified foreign institution.
- A grade point average of at least 3.0 (on a scale of 4.0) for the last 60 hours of coursework (including graduate work).
- A minimum written TOEFL® score of 550 (paper version), 213 (computer version), or 79 (Internet version) for all applicants whose native language is not English or who have not graduated from an institution at which English is the language of instruction.
- Completion of an interview with a member of the program Admissions Committee.

All applications for admission must be submitted to the Admissions Department. An admissions representative is available to help interested applicants complete the following required documentation:

- Completed Application for Admission Form
- Application fee (non-refundable, except in California)
- Personal/professional goal statement with a self-appraisal of qualifications for the profession
- Current résumé (or career summary)
- Three completed Applicant Recommendation Forms
- Official transcripts from all postsecondary schools attended

Exceptions to the Minimum Grade Point Average

Applicants with grade point averages lower than the stated program minimums may be considered for admission with significant evidence of academic and professional potential demonstrated by the career and/or professional accomplishments indicated in the statement of academic and professional goals, the career summary, and academic or professional letters of recommendation. Exceptions must be recommended by the Admissions Committee and program chair, and approved by the college dean. Exceptions must be justified, documented, signed, placed, and retained in the student's academic file. Students accepted on an exception basis will be admitted as regular students on first semester probation. See "Exceptions to Admission Requirements" in section 5 of the *Academic Catalog* under "Admission Policies."

Applications will only be considered after all materials have been received. A personal interview with one or more faculty members may be required. The Admissions Committee makes all determinations regarding admission to the program. The Admissions Department notifies applicants of the committee's decisions.

Accepted applicants are required to remit a non-refundable deposit by the date stipulated on the written notification to reserve a place in the entering class. The deposit will be applied toward the first semester's tuition.

Students may enter the program in fall (September), spring (January), or summer (May or June). Applications are accepted at any time.

ENROLLMENT REQUIREMENTS

Once matriculated into the program, students must remain continuously enrolled for at least 3 credit hours per semester—fall, spring, and summer—unless they formally request a leave of absence through the Student Services Department. Students are expected to remain enrolled full-time (at least 6 credit hours or in practicum) each semester, and should meet with their advisors if they are considering less than full-time enrollment.

Students must take Professionalization Group I and Professionalization Group II in their first two semesters.

Additional Requirements for Academic Progress

Students must make satisfactory progress toward earning their degree by maintaining a grade point average (GPA) of 3.0 on a scale of 4.0. Students who receive a grade below "B-" in any course must repeat the course.

Students must complete all coursework in a maximum time frame of four years. Students who take an approved leave of absence will have four years plus the length of time they were on the approved leave of absence, not to exceed one year, to complete the program. Under special circumstances, students who take more than 48 credit hours may receive permission from the campus dean or program chair for the MA in Professional Counseling program to take more than four years to do the extra coursework.

Students are required to complete 48 credit hours (39 credit hours of required courses and 9 credit hours of practicum and practicum seminar). The minimum amount of work that a student must complete each year following matriculation to successfully complete the program appears below:

Suggested Incremental Time Frame Completion Rates

End of Year One	12 credit hours
End of Year Two	24 credit hours
End of Year Three	36 credit hours
End of Year Four	48 credit hours

GRADUATION REQUIREMENTS

Students who are admitted into the MA in Professional Counseling program are responsible for completing the program requirements in effect at the time of their admission. However, Argosy University/ Dallas retains the right to modify these requirements in accordance with the demands of the counseling profession.

To be eligible for graduation, students must:

- Complete 48 semester credit hours by the end of the fourth year of matriculation. The total credit hours must include:
 - 39 credit hours of required courses
 - 9 credit hours of practicum and practicum seminar
- Successfully complete the Counselor Competency Examination (CCE) and Comprehensive Examination.
- Have a grade point average of at least 3.0 on a scale of 4.0
- A completed Petition to Graduate submitted to campus administration

PROGRAM REQUIREMENTS

The Master of Arts in Professional Counseling program requires the successful completion of 48 semester credit hours, distributed as follows: required courses, 39 credit hours; and practicum and practicum seminar requirements, 9 credit hours.

Students Are Required to Take the Following

PC6520	Research and Assessment (3)
PC6511	Social and Cultural Diversity (3)
PC6300	Professional and Ethical Issues (3)
PC6200	Human Sexuality (3)
PC6000	Counseling Theory (3)
PC6104	Counseling Skills I (3)
PC6105	Counseling Skills II* (3)
PC6505	Group Counseling (3)
PC6700	Couples and Family Counseling* (3)
PC6525	Appraisal and Assessment† (3)
PC6600	Career and Lifestyle Development (3)

Students Choose One of the Following

PC6501	Human Development: Lifespan (3)
PC6025	Human Growth and Development (3)

Students Choose One of the Following

PC6003	Abnormal Psychology (3)
PC6005	Maladaptive Behavior and Psychopathology (3)

Required Courses—39 Credit Hours

* *Counseling Skills I (PC6104)* is a prerequisite for this course.

† *Abnormal Psychology (PC6003)* is a prerequisite for this course.

**Professionalization Group Requirements—
Students Are Required to Take the Following**

PC6010	Professionalization Group I (0)
PC6011	Professionalization Group II (0)

Professionalization Group Requirements—0 Credit Hours

**Practicum and Practicum Seminar Requirements—
Students Are Required to Take the Following**

PC6400	Practicum I (3)
PC6401	Practicum II (3)
PC6402	Practicum III (3)

Practicum and Practicum Seminar Requirements—9 Credit Hours

Practicum and Practicum Seminars Requirements

Practicum are a required and essential part of counselor training. They provide students with the opportunity to practice and learn counseling and other professional skills under the guidance of an appropriately licensed supervisor. Practicum students apply their theoretical knowledge, implement and develop clinical techniques based on this knowledge, and develop the professional and personal attitudes important to counseling practice. All students enrolled in the practicum are concurrently enrolled in a practicum seminar.

Practicum Eligibility

To begin practicum, students must be in good academic standing, have a minimum grade point average of 3.0 on a 4.0 scale, received permission from their program chair or Clinical Training Committee, and have successfully completed or transferred the following courses:

Practicum Prerequisites

PC6010	Professionalization Group I (0)
PC6011	Professionalization Group II (0)
PC6000	Counseling Theory (3)
PC6003	Abnormal Psychology (3)
PC6501	Human Development: Lifespan (3)
PC6104	Counseling Skills I (3)
PC6105	Counseling Skills II (3)
PC6300	Professional and Ethical Issues (3)

No student may begin a practicum without being in the MA in Professional Counseling program for a minimum of three semesters. Students who are on academic probation are not allowed to participate in practicum or enroll in an additional practicum until they are returned to good academic standing.

The *Counseling Training Manual* is available from the Clinical Training Department or the program chair of the MA of Professional Counseling program. This manual describes the practicum process, procedures, and requirements in detail.

Counselor Competency Examination Requirements

All MA in Professional Counseling program students must successfully complete the Counselor Competency Examination (CCE). The CCE assesses basic counseling competencies, including the ability to manage a counseling session, conceptualize a case, and make recommendations for treatment. Students are evaluated on a tape of a counseling session, transcript, and a written document that includes a self-critique. The CCE is graded “Pass with Distinction,” “Pass,” “Pass with Revision,” or “Fail.” In the event that a student passes the CCE with revision, the student’s academic advisor develops a remediation plan with the student. All revisions must be completed within one semester of the original CCE. Additional information regarding registration, qualification, format, and dates of the exam are addressed in the *CCE Manual* available from the director of Clinical Training or program chair of the MA in Professional Counseling program.

Comprehensive Examination Requirements

All MA in Professional Counseling program students are required to successfully complete a Comprehensive Examination. The knowledge tested by the exam covers all material from all MA in Professional Counseling program courses. The Comprehensive Examination is generally held three times a year. Students must have successfully completed all required coursework, with the exception of practicum, and be in good standing to be eligible to take the Comprehensive Exam. Additional information regarding registration, qualification, format, and dates of the exam are available from the director of Clinical Training or the program chair of the MA in Professional Counseling program.

Students are allowed to take the Comprehensive Examination a total of three times. Students who fail the Comprehensive Exam receive information from the program chair concerning their performance on the examination and assistance from faculty in acquiring experiences and learning aimed at enabling them pass the exam.

STUDENT-AT-LARGE STATUS

Registering as a student-at-large (non-matriculated student) for the MA in Professional Counseling program courses at Argosy University/Dallas in no way guarantees or implies admission to the MA in Professional Counseling program. Courses passed with a grade of “B” or better may be applied toward the MA in Professional Counseling program if a student-at-large matriculates through the normal application procedure. No more than 9 credit hours taken as a non-matriculated student can be applied toward the MA in Professional Counseling program.

COURSE/CREDIT TRANSFER

Transfer of Courses/Credit to the Master of Arts in Professional Counseling Program From Another Institution

Students who have completed graduate coursework at another institution may petition for transfer of courses to the MA in Professional Counseling program. A maximum of 9 credit hours may be transferred. For a course to be considered eligible for transfer, the following conditions must be met:

- The course must have been taken no more than five years prior to enrollment at Argosy University/Dallas, unless the student can present evidence of ongoing work experience or continuing education in that area.
- The course must have been a graduate-level course, taken for graduate-level credit at a regionally accredited institution. In the case of an institution outside of the United States, the appropriate state or national accreditation is required.
- The course submitted for transfer of a 3-credit hour course must itself be at least 3-credit hours.
- The student must have earned a grade of “B” or above in the course.
- Practicum and Professional and Ethical Issues (PC6300) are not eligible for transfer.
- Courses are accepted for transfer at the discretion of program faculty.
- Course Descriptions and syllabi must demonstrate that the course taken by the student is substantially similar (80 percent or more) to the Argosy University/Dallas course in content, skill, and rigor.¹

All course transfer requests must be submitted to the Student Services Department before or during the first semester of enrollment in the program. Transfer Request Forms are available from the Student Services Department. The transfer request must be accompanied by a transcript reflecting completion of the course and the grade received, along with other supporting documentation, such as course description, syllabus, and work samples.

Transfer of Courses/Credit to the Master of Arts in Professional Counseling Program From Another Argosy University Campus

Students who transfer from one Argosy University campus to another may receive credit for a course taken at the original campus, if the course is substantially similar (80 percent or more) to the one offered at the transfer campus. In cases where the course is similar but not identical, the campus has the option to review for approval or denial. Students at Argosy University/Dallas who wish to submit course transfer requests for courses taken at another Argosy University campus must do so before or during the first semester of enrollment at Argosy University/Dallas.

¹ All transfer credit decisions are final.

Doctor of Psychology in Clinical Psychology Program

PROGRAM OVERVIEW

The Doctor of Psychology in Clinical Psychology program (PsyD) has been designed to educate and train students to function effectively as clinical psychologists. To ensure that students are adequately prepared, the curriculum provides for the meaningful integration of theory, training, and practice. The PsyD in Clinical Psychology program at Argosy University/Dallas emphasizes the development of knowledge, skills, and attitudes essential to the training of clinical psychologists who are committed to the ethical provision of quality services. Specific objectives of the program include the following:

- The preparation of practitioners of professional psychology capable of ethical delivery of effective diagnostic and therapeutic services to clients in need of such treatment.
- The preparation of practitioners of professional psychology who understand the biological, psychological, and sociocultural bases of human functioning.
- The preparation of practitioners of professional psychology able to assume leadership positions, to work with other disciplines, and to provide training for mental health professionals in healthcare and other organizational systems.
- The preparation of practitioners of professional psychology able to contribute to, evaluate, and use the existing and evolving body of knowledge and methods in the practice and science of psychology to enhance the applications of psychology.
- To promote respect for, and understanding and tolerance of, human diversity, and to help students acquire appreciation of and skill in providing professional psychological services to diverse clients.

Clinical Training Overview

Clinical training involves the supervised out-of-class contact of students with a clinical population. Through this contact, students apply their theoretical knowledge, implement clinical techniques based on this knowledge, and develop the professional and personal attitudes important to the identity of a psychologist. By the end of clinical training, Argosy University/Dallas students possess effective assessment and intervention skills, and practice in a highly ethical manner.

During their clinical training, students advance progressively through more challenging levels of training. At each level, a student's progress is measured using multiple tools and assessed by several faculty members and field supervisors.

ADMISSION REQUIREMENTS

The application process for admission into the PsyD in Clinical Psychology program requires the submission of all materials that will enable the Admissions Committee to verify the applicant's academic qualifications to enroll at a graduate professional school. Because the Admissions Committee also takes into consideration the qualities essential to becoming an effective mental health professional, material also is required to help determine the individual's personal integrity, maturity, interpersonal skills, and ability to communicate.

- A bachelor's degree from a regionally accredited institution or an appropriately certified foreign institution.
- A grade point average of at least 3.25 (on a scale of 4.0) in work leading to the bachelor's degree or any subsequent graduate study.
- A minimum written TOEFL® score of 550 (paper version), 213 (computer version), or 79 (Internet version) for all applicants whose native language is not English or who have not graduated from an institution at which English is the language of instruction.
- Completion of an interview with a member of the program Admissions Committee.

All applications for admission must be submitted to the Admissions Department of the campus to which application is being made. An admissions representative is available to help interested applicants complete the following required documentation:

- Completed Application for Admission Form
- Application fee (non-refundable, except in California)
- Personal/professional goal statement with a self-appraisal of qualifications for the profession
- Current résumé (or career summary)
- Three completed Applicant Recommendation Forms
- Official transcripts from all postsecondary schools attended

Exceptions to the Minimum Grade Point Average

Applicants with grade point averages lower than the stated program minimums may be considered for admission with significant evidence of academic and professional potential demonstrated by the career and/or personal accomplishments indicated in the statement of academic and professional goals, the career summary, and academic or professional letters of recommendation. Exceptions must be recommended by the Admissions Committee and program chair, and approved by the college dean. Exceptions must be justified, documented, signed, placed, and retained in the student's academic file. Students admitted on an exception basis will be admitted as

regular students on first semester probation. See “Exceptions to Admission Requirements” in section 5 of the *Academic Catalog* under “Admission Policies.”

After reviewing each applicant’s qualifications, the school will notify applicants if they have been invited for a personal interview with faculty members. Subsequent to the interview, the Admissions Committee will make a determination regarding admission to the program. The director of Admissions will notify all applicants of the Admissions Committee’s decisions. Accepted applicants are required to remit a non-refundable \$200 deposit by the date stipulated on the written notification to reserve a place in the entering class. The deposit will be applied toward the tuition of the student’s first semester as a matriculated student.

Prerequisites for Admission

Applicants should have completed the following five foundation courses, or their equivalents, at the undergraduate or graduate level prior to admission, or they must complete them within the first year of enrollment:

Students Must Have Completed the Following Prior to Admission or by the End of the First Year

PSY101	General Psychology (3)
PS4410	Maladaptive Behavior and Psychopathology (3)
PSY361	Personality Theories (3)
PSY210	Statistics (3)
PSY102	Tests and Measures (3)
–or–	
PSY415	Psychological Assessment (3)

These courses provide a foundation for the required curriculum and offer perspectives and information that complement those of the clinical psychology program. Students who have not completed these courses prior to admission must do so no later than the end of the first year of enrollment. Students may not be eligible to register for certain courses in their program for which one or more of these courses serve as prerequisites.

Argosy offers online courses in all of the above subject areas. Students who have completed one or more of these courses after being admitted to the program must submit, to the Student Services Department, an official transcript documenting their completion.

Application Deadlines

Fall Admission

January 15	Priority deadline
May 15	Final deadline (applications may be accepted after this date dependent on space availability)

Spring Admission

November 15	Final deadline*
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Summer Admission

April 1	Final deadline*
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* Applicants for spring and summer semesters should be aware that, due to sequence of courses, other available courses may be limited.

Deferral Policy

An applicant admitted to Argosy University/Dallas who finds that pressing and unforeseen circumstances prevent matriculation during the semester for which he or she was admitted, may request a deferral of admission for up to one year. Deferrals are not automatic. A student who wishes to request a deferral should send a letter to the Admissions Department indicating the special circumstances, along with the required non-refundable tuition deposit, by the deadline indicated in the acceptance letter. If deferral is granted, an additional \$200 non-refundable deposit is required, for a total deposit of \$400.

ENROLLMENT REQUIREMENTS

Matriculated students must be continuously enrolled in the PsyD in Clinical Psychology program from the time of matriculation through graduation with the following exceptions:

- Students participating in a required internship
- Students on an approved leave of absence are not required to register.

In order to complete the doctorate in the allowed time (seven years), all doctoral students who have not transferred in graduate credit should enroll for the equivalent of at least 9 credit hours in the fall and spring semesters and at least 3 credit hours in the summer, except during and after internship. Deviations from full time status must be approved in writing in advance by the program chair and may result in lengthening of the student’s program as not all courses are available in all three semesters.

Additional Requirements for Academic Progress

Students must make satisfactory progress toward their degree by maintaining a GPA of 3.0 (on a scale of 4.0). Students must complete the program within seven years after matriculation, with all coursework and practicum completed by the end of the fifth year and the Clinical Research Project completed by the end of the sixth year.

Students taking an approved leave of absence will have the maximum time frame for completion of the program extended for the length of the leave period, up to a period of one year. The leave period will not be counted in the determination of the student’s year in the program.

Students are required to complete 98 credit hours within the incremental maximum time frame requirements listed below:

Suggested Incremental Time Frame Completion Rates

End of Year One	17 credit hours
End of Year Two	30 credit hours
End of Year Three	45 credit hours
End of Year Four	60 credit hours
End of Year Five	75 credit hours
End of Year Six	98 credit hours
End of Year Seven	98 credit hours and internship

Students who receive a grade below “B-” in a core course must retake this course no later than the end of the next calendar year. Core courses in the PsyD in Clinical Psychology program include all courses except electives, which need not be retaken unless a grade of “F” is received.

Students who receive an “F” in an elective course may either re-take the same course or substitute another elective in order to satisfy the credit hour requirement for the program. However, it is in the student’s best interest to re-take the same course, since the original grade of “F” is not used to calculate the cumulative grade point average.

GRADUATION REQUIREMENTS

To be eligible for graduation, students in the PsyD in Clinical Psychology program must successfully complete the following:

- 98 semester credit hours of coursework (including 12 credit hours of practicum and practicum seminar and 3 credit hours of the Clinical Research Project)
- Clinical Comprehensive Examination
- One-year approved internship
- Clinical Research Project
- Clinical Competency Evaluation

PROGRAM REQUIREMENTS

The PsyD in Clinical Psychology program requires the successful completion of 98 credit hours distributed as follows: assessment requirements, 12 credit hours; clinical interventions and psychotherapy requirements, 18 credit hours; diversity requirement, 6 credit hours; elective requirements, 12 credit hours; ethics and professional conduct requirements, 5 credit hours; human development requirement, 3 credit hours; psychology foundations: basic science/psychology requirement, 15 credit hours; psychopathology requirements, 6 credit hours; statistics and research methods requirements, 6 credit hours; practicum and practicum seminar requirements, 12 credit hours; and Clinical Research Project requirement, 3 credit hours.

Assessment Requirements—Students Are Required to Take the Following

PP7370	Cognitive Assessment (3)
PP7371	Objective Personality Assessment (3)
PP7378	Objective Personality Assessment Lab (1)
PP7380	Cognitive Assessment Lab (1)
PP7372	Projective Personality Assessment (3)
PP7379	Projective Personality Assessment Lab (1)

Assessment Requirements—12 Credit Hours

Clinical Interventions and Psychotherapy Requirements—Students Are Required to Take the Following

PP7360	Consultation and Supervision (3)
PP8010	Cognitive Behavioral Theory and Therapy (3)
PP8020	Person-Centered and Experiential Theory and Therapy (3)
PP8035	Basic Intervention Skills (3)
PP8050	Family and Couples Therapy (3)
PP8060	Group Psychotherapy (3)

Clinical Interventions and Psychotherapy Requirements—18 Credit Hours

Diversity Requirements—Students Are Required to Take the Following

PP8022	Exploring Diversity (3)
PP7340	Issues in the Assessment and Treatment of Diverse Populations (3)

Diversity Requirements—6 Credit Hours

Ethics and Professional Conduct Requirements—Students Are Required to Take the Following

PP7110	Professionalization Group I (1)
PP7111	Professionalization Group II (1)
PP7100	Professional Issues: Ethics, Conduct, and Law (3)

Ethics and Professional Conduct Requirements—5 Credit Hours

Human Development Requirement—Students Are Required to Take the Following

PP7010	Lifespan Development (3)
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Human Development Requirement—3 Credit Hours

Psychology Foundations: Basic Science/Psychology Requirements—Students Are Required to Take the Following

PP7000	History and Systems (3)
PP7050	Physiological Psychology (3)
PP7040	Cognition and Affective Processes (3)
PP7060	Social Psychology (3)
PP8645	Introduction to Neuropsychology (3)

Psychology Foundations Requirements—15 Credit Hours

Psychopathology Requirements—Students Are Required to Take the Following

PP7330	Child and Adolescent Psychopathology (3)
PP7501	Adult Psychopathology (3)

Psychopathology Requirements—6 Credit Hours

Statistics and Research Methods Requirements—Students Are Required to Take the Following

PP7200	Statistics and Research Methods I (3)
PP7201	Statistics and Research Methods II (3)

Statistics and Research Methods Requirements—6 Credit Hours

Practicum and Practicum Seminar Requirements—Students Are Required to Take the Following

PP8201	Practicum I (3)
PP8202	Practicum II (3)
PP8203	Practicum III (3)
PP8204	Practicum IV (3)

Practicum and Practicum Seminar Requirements—12 Credit Hours

Clinical Research Project Requirement—Students Are Required to Take the Following

PP8501	Clinical Research Project (3)
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Clinical Research Project Requirement—3 Credit Hours

Internship Requirement—Students Are Required to Take the Following

PP8900	Internship (0)
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Internship Requirement—0 Credit Hours

Elective Requirements

12 credit hours of elective credit are available for advanced general studies or specialization areas. All students will be required to include 3 credit hours of coursework that qualify as advanced interventions and 3 credit hours of coursework that focuses on special populations.

Professionalization Group Requirements

During the first year, students participate in weekly Professionalization Groups that focus on topics related to professional psychology. Through readings and discussions led by a faculty member, students begin to develop professional identities and become familiar with current issues in clinical psychology. The groups provide a comfortable environment in which students can freely exchange concerns, questions, and issues relevant to their studies and their future careers.

Practicum and Practicum Seminar Requirements

The practicum provides opportunities for students to gain clinical field training by working under supervision with a clinical population in a mental health delivery system. The practicum are an essential part of clinical training, and all students are required to participate in the practicum experience.

Doctoral students in clinical psychology usually participate in practicum and practicum seminars during their third and fourth years of study. Each two semester practicum sequence (Practicum I and II; Practicum III and IV) requires a minimum of 500 hours (approximately 20 hours per week) of clinical training. Seventy-five percent of the practicum hours should be in direct client contact. (Students should be aware this is the minimum required to graduate. Students are encouraged to complete more practicum hours in order to be competitive for many internship sites that may require more than 1000 minimum hours for application than the program requires for graduation. For more information the student is referred to the APPIC website <http://www.appic.org>). The practicum/seminar carries 3 credit hours per semester, or 6 credit hours per academic year. Some practicum sites require placement for twelve months. All Argosy University/Dallas students enrolled in practicum meet in a weekly 1.25-hour practicum seminar led by a faculty member. A practicum may not be in a student's place of employment, nor are practicum requirements waived.

All students placed on practicum are covered by professional liability insurance, purchased through the school. This coverage is mandatory even if the student is otherwise insured. Payment for insurance coverage is made through the Student Services Department at the time of practicum registration.

Students are expected to demonstrate mastery of the necessary psychological knowledge base, learn basic clinical assessment and intervention skills, and demonstrate appropriate professional attitudes throughout the practicum. Evaluation of student progress will be based on these criteria.

Students may not register for two practicum simultaneously. Students may not repeat any practicum site for a second year, except as advanced practicum. Students may not register for practicum seminar for a second year with the same practicum seminar instructor.

Students should refer to the *Clinical Training Manual* for more information on practicum requirements.

Practicum Prerequisites

The following courses must be successfully completed with a "B-" or better prior to a student enrolling in Practicum I:

Practicum Prerequisites—Students Are Required to Take the Following

PP7501	Adult Psychopathology
P7330	Child and Adolescent Psychopathology
PP7200	Stats and Research I
PP7370	Cognitive Assessment and Labs
PP7371	Objective Personality Assessment and Labs
PP8035	Basic Intervention Skills
PP7100	Professional Issues: Ethics
PP7010	Lifespan Development
PP7110	Prof I and PP7111 Prof II
PP8010	Cognitive Behavioral Theory and Therapy
–or–	
PP8020	Person Centered and Experiential Psychotherapy

To enroll in Practicum III, a student must take Cognitive Behavioral Theory and Therapy (PP8010) OR Person Centered and Experiential Psychotherapy (PP8020) (whichever course did not count toward Practicum I must be taken prior to Practicum III).

Clinical Competency Evaluation Requirements

The Clinical Competency Evaluation (CCE) is designed to ensure students are adequately prepared for sequential progression through the clinical practicum in a developmental hierarchy working toward internship and independent practice.

The CCE ensures students are prepared to demonstrate their theoretical knowledge, applied clinical skills, and professional attitudes in supervised clinical field training. Faculty assess student's clinical skills in a variety of areas including ability to manage an intake interview, arrive at an accurate diagnosis, formulate a case conceptually, make appropriate treatment recommendations, and provide ethical psychotherapy. The CCE must be passed at the end of the fall semester prior to the student entering into the national internship process.

Students should refer to the *Clinical Competency Evaluation* document for more detail information.

Clinical Comprehensive Examination Requirements

All doctoral students are required to complete a Clinical Comprehensive Examination (COMPS). For PsyD in Clinical Psychology students, the successful passage of this examination marks the official acceptance of the student as a doctoral candidate. The examination requires students to integrate material from courses and practicum by demonstrating mastery and organization of the material in a coherent and logical manner.

The following courses are prerequisites to COMPS:

COMPS Prerequisites— Students Are Required to Take the Following

PP7000	History and Systems
PP7370	Cognitive Assessment
PP7050	Physiological Psychology
PP7010	Lifespan Development
PP7302	Psychopathology I
PP7303	Psychopathology II
–or–	
PP7501	Adult Psychopathology
PP7330	Child and Adolescent Psychopathology
PP7371	Objective Personality Assessment
PP7372	Projective Personality Assessment
PP8022	Exploring Diversity

Furthermore, the student must be in good standing with a GPA of 3.0 or higher.

Students must successfully complete the COMPS before applying for internships. Intention to sit for the exam must be declared in the spring semester prior to the May and August offering. Students who are unable to pass the COMPS will receive information concerning their performance, as well as assistance in constructing addition experiences and instruction enabling them to pass this requirement. The COMPS may be retaken twice for a total of three attempts. If a student is unable to pass comps after three attempts, he or she is dismissed from the program.

Clinical Research Project Requirements

Each doctoral student is required to develop a Clinical Research Project (CRP) as a requirement for graduation. The CRP is intended to provide a student with an opportunity to deepen his/her knowledge and thoughts about a particular clinical area, to demonstrate the ability to analyze methodological issues, and to produce an original piece of scholarly work in the field of clinical psychology.

In our practitioner-scholar model, students are expected to understand research and use research findings as a primary resource to inform their clinical work. They are expected to read current research articles and understand the methods and statistics, draw appropriate conclusions from research, and critique research in terms of internal and external validity. These skills are important and necessary when integrating information in the field and, more generally, in being a qualified clinical psychologist. Students are not expected to be involved in conducting and publishing large-scale scientific studies. They may, however, be involved in case studies, evaluation research, and qualitative research.

Projects acceptable for the CRP include a broad range of qualitative and quantitative methods. Students should refer to the *CRP Manual*, available from the program chair for complete information concerning the requirements and process for completing the CRP.

Registration for Clinical Research Project

Students must register for a minimum of 3 credit hours of CRP lasting from one to three semesters. Students must be registered for CRP when their proposal is defended, while they are using faculty committee time and Argosy University resources, and when the final project is defended. If the CRP has not been successfully defended after completion of 3 credit hours, students must register continuously for 1 credit hour of CRP per semester until completion. The CRP proposal must be successfully defended prior to a student entering into the national internship matching process.

Internship Requirements

All doctoral students are required to complete an Argosy University/Dallas-approved internship. This intensive and supervised experience is essential for giving greater breadth and depth to the student's overall clinical experience, and is required for licensure as a psychologist in the state of Texas. Typically, full-time students will begin the internship during their fifth year of enrollment. Meetings held each spring semester provide a comprehensive overview of the policies, procedures, and requirements of the internship. To be eligible to begin internship, students must be in good standing and must have completed all program requirements, including successful completion of:

- Clinical Competency Evaluation
- Clinical Comprehensive Examination
- All coursework, with no "Incomplete" grades
- Clinical Research Project (CRP) proposal defense

Students should refer to the *Clinical Training Manual* for more detailed internship requirements.

COURSE/CREDIT TRANSFER

Transfer of Courses/Credit into the PsyD in Clinical Psychology Program From an Institution Other Than Argosy University

Students who have completed graduate coursework at another institution may petition for transfer of courses in the doctoral program up to a maximum of 30 credit hours (ten courses).

For a course to be considered eligible for transfer, the following conditions must be met:

- Course descriptions and syllabi must demonstrate that the course taken by the student is substantially similar (80 percent or more) to the Argosy University/Dallas course in content, skill areas, and rigor.
- The course must be from a regionally accredited institution and must have been taken within five years of the date applied for transfer credit (unless using them as part of employment and can verify competence in some objective way).
- The student must meet a grade requirement of “B” or better for most courses, with a grade requirement of “A” for skills courses (see following).
- Syllabi must accompany course descriptions to assist faculty in evaluating the courses.
- Assessment courses will only be considered for transfer credit under unique circumstances and evidence indicating a student has an expert level of proficiency in test administration and interpretation. A sample protocol and report must accompany an application to transfer assessment credit.

Following is a list of courses that will be reviewed for transfer into the PsyD in Clinical Psychology program without additional requirements or processes:

Argosy University Courses that Can Be Requested for Transfer

PP7000	History and Systems
PP7010	Lifespan Development
PP7040	Cognition and Affective Processes
PP7050	Physiological Psychology
PP7060	Social Psychology
PP7330	Child and Adolescent Psychopathology
PP7359	Introduction to Clinical Psychopharmacology and Substance Abuse
PP7501	Adult Psychopathology
PP8645	Introduction To Neuropsychology
	Electives [two general, one Special Populations, one Advanced Intervention—must correspond to a course in the <i>Argosy University Academic Catalog</i>]

Following is a list of courses that may transfer upon demonstration that the student learned the identified skill in addition to learning about the topic. These courses must have either a skills component noted in the syllabus and/or a sample report attached. The student also must have earned a grade of “A” in the course.

Courses that May Transfer After Review

PP7200	Statistics and Research Methods I
PP7340	Issues in the Assessment and Treatment of Diverse Populations
PP7370	Cognitive Assessment
PP8010	Cognitive Behavioral Theory and Therapy
PP8020	Person-Centered and Experiential Theory and Therapy
PP8030	Psychodynamic Theory and Therapy [no skills component necessary, grade requirement of “A” in course]
PP8035	Basic Intervention Skills
PP8050	Family and Couples Therapy
PP8060	Group Psychotherapy

Following is a list of courses that will not be reviewed for transfer.

Non-Transferable Courses

PP7100	Professional Issues: Ethics, Conduct, and Law*
PP7110	Professionalization Group I
PP7111	Professionalization Group II
PP7201	Statistics and Research Methods II
PP7371	Objective Personality Assessment
PP7372	Projective Personality Assessment
	Clinical Research Project, Internship
	Practicum of any level or type

* Unless taken locally in the Master of Arts in Professional Counseling or Master of Arts in Clinical Psychology programs, or at another Argosy University Campus with 80 percent equivalence in the course.

See the “Elective Requirement” section in this addendum for information regarding courses that may transfer for electives.

All course transfer requests must be submitted to the Student Services Department before or during the first semester of enrollment in the program. Transfer Request Forms are available from the Student Services Department. A separate form must be submitted for each course request. The transfer request must be accompanied by a transcript reflecting completion of the course and the grade received, along with other supporting documentation, such as course description, syllabus, and work samples. The request will be reviewed and a decision rendered within four weeks of the request. If approved, the transferred course and credits will appear on the student’s transcript as a “transfer course” under the corresponding course number and title.

Schedule of Tuition and Fees

The following schedule of tuition and fees will become effective September 1, 2006. Argosy University reserves the right to add or change any of the fees or charges listed below at any time without prior written notice.

TUITION

Business Programs	Cost Per Credit Hour
Master of Business Administration (MBA) Program	\$ 525.00
Education Programs	Cost Per Credit Hour
Master of Arts in Education (MA) in Educational Leadership Program	\$ 525.00
Master of Arts in Education (MA) in Instructional Leadership Program	\$ 525.00
Psychology Programs	
Bachelor of Arts (BA) in Psychology Degree Completion Program	425.00
Master of Arts (MA) in Clinical Psychology Program	850.00
Master of Arts (MA) in Professional Counseling Program	525.00
Doctor of Psychology (PsyD) in Clinical Psychology Program	850.00

TRAINING AND PROGRAM-RELATED FEES

Psychology Program Fees	Cost Per Semester
Internship Fee	\$ 850.00
Professional Liability Insurance (required for all clinical training/practicum/internships)	20.00
Clinical Psychology Program Fees	
Testing Resource Fee (added to first testing course)	100.00

OTHER NON-REFUNDABLE STUDENT CHARGES

Item	Cost
Application for Admission Fee ¹	\$ 50.00
Course Add/Drop Fee ²	50.00
Graduation Fee ³	150.00
Installment Plan Fee (per semester)	35.00
Late Payment Fee	25.00
Late Registration Fee	50.00
Library Fee	25.00
Returned Check Fee	35.00
Student Activity Fee (per semester) ⁴	25.00
Technology Fee (per credit hour)	10.00
Transcript Fee	No Charge
Express Transcript Fee ⁵	20.00

¹ Non-refundable, except in California.

² Students who elect to change their schedule after registration may do so by completing a Course Add/Drop Request Form. The Course Add/Drop Fee is assessed for each request form submitted to the Student Services Department. Multiple changes may be submitted on one form.

³ A Graduation Fee is assessed to all degree-seeking students upon completion of their program of study and prior to the receipt of their diploma.

⁴ Students enrolled in no greater than 1 credit hour each semester are exempt from the Student Activity Fee.

⁵ An Express Transcript Fee is charged for transcripts requested to be sent via an overnight carrier.

Faculty Descriptions

CORE FACULTY

Susan Bryza, PhD

University of Denver
Department Chair Education

Abby Calisch, PsyD, ATR-BC

Illinois School of Professional Psychology
Faculty in Graduate Psychology

Dan Clement, PhD

Southwestern Baptist Theological Seminary
Faculty in Graduate Psychology

Carlos Diaz-Lazaro, PhD

State University of New York at Buffalo
Faculty in Graduate Psychology

Judy Embry, PhD

University of North Texas
Faculty in Graduate Psychology

Lance Garrison, PhD

University of North Texas
Faculty in Graduate Psychology

Cristie Grunwald, PhD

University of Texas at Austin
Faculty in Education

Kelley Haynes, PsyD

California School of Professional Psychology
Faculty in Graduate Psychology

Marilyn Kissinger, PhD

The University of Kansas
Academic Department Head
Faculty in Graduate Psychology

Michael Leach, PhD

Rosemead School of Psychology
Graduate Faculty in Graduate Psychology

Mark Matthews, PhD

Rosemead School of Psychology
Director of Clinical Training
Faculty in Graduate Psychology

Robert McLean, PhD

Rutgers University
Academic Department Head
Faculty in Graduate Business Administration

Veronica Pasternak, PhD

Texas Women's University
Faculty in Education

Wayne Smith, DBA

University of Sarasota
Faculty in Business Administration

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Assistant Director of Student Services

Jill Holsinger, MLS

University of Texas at Austin
Librarian

Susan Justitz, PhD

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Director of Student Services

Jo Moody, MBA

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